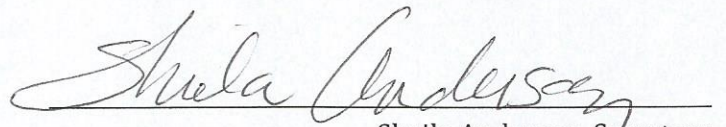


**Weber State University Charter Academy**  
**Board of Directors Meeting**  
**Minutes**  
**November 3, 2015**

Attendees: Bonnie Hofland, Wei Qui, Sheila Anderson, Kylie Petersen, Anne Bialowas, Brittany Goddard, Patrick Leytham, Janine Utley, Chad Smith, Sarah Evans, Camie Bearden, Carol VandenAkker, Jami Daly.

1. Call to order
  - a. Welcome – B. Hofland
2. Consent Items
  - a. October 6, 2015 Minutes – C. Smith motioned to approve, J. Utley seconded, motion passed.
3. Ends
  - a. Executive Summary – C. Bearden – UTREx count and audit done- 36 total students enrolled- 75% funding. C. Bearden recommends that we develop a timeline for accreditation. B. Hofland moved that the executive committee meet with principal and teacher on Tuesday to put together a plan of action and bring it to the Board next month.
  - b. Principal Support
4. Limitations
  - a. Financial Report- P. Leytham- S. Anderson motion to approve, A. Bialowas seconded, motion passed.
  - b. Committee Reports
    - i. Executive Committee- B. Hofland – Presentation on brain based learning. B. Hofland will send PowerPoint presentation to board members.
    - ii. Family Involvement Committee- K. Peterson – There was a good turnout with family picnic. We were able to get some parents to commit to be on the committee.
    - iii. Academic Excellence Committee- B. Hofland – Included with presentation
    - iv. Governance Committee- S. Anderson stated that the committee was examining other schools that were using a brain-based curriculum. The committee was looking at mission, curriculum, branding, and their website.
    - v. Finance Committee- C. Smith – Sherry will no longer be our financial officer, Abel is her replacement. Would like an itemized list from Technology Committee on needs. Will also look into grants for technology.
    - vi. Resource Development Committee – S. Evans –It was discussed about opening the lottery early- Carol commented that other Charters hold their lotteries in January, getting the word out- flyers out at upcoming sporting events, use of digital signs on campus, and preparing for increased enrollment through advertisement. S. Evans will look into possible grants from America First Credit Union, Target.
    - vii. Technology Committee- W. Qui – Will work on itemized list of needs for next meeting.

5. Assessment and Development- Progress – B. Hofland –Presentation on brain based learning. Discussion on getting other departments involved with the Charter. Need to create a way to articulate to community in a “user friendly” way – use analogies of learning, say what it’s not, compare to public schools.
  - a. Priority of Tasks for Charter in 2015-2016
    - i. Curriculum and Branding B. Hofland – S. Anderson motions to adopt Brain Based learning as our official curriculum direction, C. Smith seconded, A. Bialowas abstained, motioned passed.
    - ii. Weber State Partnerships/ Activities/ Involvement – B. Hofland – Created survey for COE faculty to find out level of support and willingness to get involved with the Charter. Discussion and corrections made. B. Hofland will send survey out to COE faculty.
    - iii. AdvancED Accreditation –B. Hofland – Executive committee to get with Leticia to develop a plan and will have it ready for the next meeting.
    - iv. Cooperative Agreements with Area Charter Schools (on hold)
6. Open Public Comment
  - a. Sign-up sheet available prior to the board meeting
7. Other Business/ Items
  - a. Other items for next board meeting? Committee dates of meetings?
8. Next Meeting
  - a. December 1, 5:00-6:30
  - b. Future Meeting Dates: Jan. 5, Feb. 2, March 1, April 5, May 3, June 7, July 5, Aug. 2 (Quorum 7 members)
9. Adjournment

  
Sheila Anderson, Secretary