

Weber State University Charter Academy

Board of Directors Meeting

Minutes

January 5, 2016

Attendees: Dean Rasmussen, Bonnie Hofland, Wei Qui, Sheila Anderson, Brittany Goddard, Kylie Peterson, Janine Utley, Vince Bates, Letitia Teneau-Sword, Camie Bearden, Jami Daly, Carol VandenAkker, Jackie Shafer.

1. Call to order

- a. Welcome – C. VandenAkker introduced Jackie Schafer as new business administrator.
- b. Welcome Dean Rasmussen –The Dean is very excited about all the things that are happening with the Charter.
 - i. Dean Rasmussen -Technology Money- The upgrades will help get the classroom up to speed , Curriculum- Brain-based Principles- This will allow us to look at all aspects of the learner, evolve to meet the needs of students, and use current research to improve practices. COE Survey- Where are we going? Continuing? Expanding? - Most of the faculty in Child and Family studies and teacher education are supportive of the Charter. Their degree of involvement will be dependent on the needs for their students. There is a need to solidify all the items that are being worked on currently and build a base of success before expanding. Need more involvement with other colleges across campus, Accreditation – B. Hofland – Would like to ask about switching to NAEYC accreditation, board had previously voted on AdvancED- this was a cheaper, easier and would help us expand faster. NAEYC is more rigorous and would make the Charter stronger and help in solidifying our mission. W. Qui motioned to switch from AdvancED to NAEYC accreditation, B. Goddard seconded, motion passed.

2. Consent Items

- a. December 1, 2015 Minutes- J. Utley motioned to approve minutes, S. Anderson seconded, motioned passed.

3. Ends

- a. Executive Summary – C. Bearden- There are currently 16 AM and 17 PM students. Progress reports were sent out to all parents December 18. There has been progress with the Family Involvement committee organizing/creating events (see below for report). The lottery application for 2016-17 is now open, flyers and posters have been distributed. The lottery will be held on March 1, after the board meeting.
- b. Principal Support – C. Bearden –No additional support needed at this time.
- c. Principal Goals – C. Bearden –By July 1, 1. Consider learning environment that is conducive to mission, vision and dap, create a plan to model best practices, make changes or support best practice implementation in the classroom. 2. Seek and utilize current funding and possible funding to support mission and DAP. 3. Have a plan to build with the stake holders.

4. Limitations

- a. Financial Report- C. Smith – Not present- Will report next month.
- b. Committee Reports
 - i. Executive Committee- B. Hofland
 1. FINAL COE Faculty Survey Results – B. Hofland – There was a strong response total of 48 out of 54 of the faculty that participated in the survey.
 - ii. Family Involvement Committee- K. Peterson – Order forms have been given to parents for the pizza fundraiser. Currently still working on t-shirt orders. Will be planning another family night in early 2016. B. Hofland stated that Paul

Schvaneveldt had suggested that Dan could be involved with family involvement committee; he may be able to help increase family involvement.

- iii. Academic Excellence Committee- B. Hofland – Almost lost the Special Ed. teacher, the College of Ed stepped in and helped keep her on her working visa.
- iv. Governance Committee-
 1. Camie/ Nicola- contacts for Public Relations Clients; Dates - B. Hofland and C. Bearden met with Nicola Corbin regarding to the public relations project on branding and marketing. The Charter is now one of their clients; two teams will work on creating a brand to get the Charters mission out to the public. Then the board will decide which project to use.
- v. Finance Committee- C. Smith – Not present
- vi. Resource Development Committee – S. Evans – Not present
- vii. Technology Committee- W. Qui – The Dean has matched our funding needs for the teaching station upgrade.
 1. Are you fine with installing the equipment in May, after school is over? Do you have any suggestions for the timeline? - Letitia would like this to be done after school is out. Everything will be ordered and ready for installation.
 2. What recommendations do you have regarding the teaching station upgrade in the classroom? – The screen needs to be child height. Removal of the cork boards and replacing with magnetic boards, removal of the smart board. Possibly have dish installed for iPads to interact with.

5. Assessment and Development- Progress

a. Priority of Tasks for Charter in 2015-2016

- i. Curriculum and Branding – B. Hofland will create a rubric for brain based learning curriculum.
- ii. Weber State Partnerships/ Activities/ Involvement – B. Hofland stated that she has spoken with Dwayne; he will start sending student teachers and practicum students into the Charter classroom.
- iii. AdvancED Accreditation

6. Open Public Comment

- a. Thank you to Letitia's work with Weber State University students
- b. Sign-up sheet available prior to the board meeting


7. Other Business/ Items

- a. Other items for next board meeting? Committee dates of meetings? – Letitia raised the question as to what the policy is regarding snow days. Jami will look up procedure and report back at next meeting.

8. Next Meeting

- a. February 2, 2016 5:00-6:30
- b. Future Meeting Dates: March 1, April 5, May 3, June 7, July 5, Aug. 2 (Quorum 7 members)

9. Adjournment

 2-2-2016

Sheila Anderson, Secretary