

Weber State University Charter Academy
Board of Directors Meeting
Minutes
February 2, 2016

Attendees: Bonnie Hofland, Vince Bates, Kylie Peterson, Sheila Anderson, Wei Qui, Chad Smith, Janine Utley, Anne Bialowas, Sarah Evans, Camie Bearden, Jami Daly, Jackie Shafer.

1. Call to order
 - a. Welcome

2. Consent Items
 - a. January 5, 2016 Minutes – C. Smith motioned for minutes to be approved, J. Utley seconded, motion passed.

3. Ends
 - a. Executive Summary- C. Bearden – There is currently 26 AM and 12 PM applications for the lottery. C. Bearden will speak with Dale about advertising on Facebook. A. Bialowas suggested that there should be light refreshments served at the lottery. C. Bearden will pick up refreshments the day of the lottery, will cost under \$100. C. Bearden has met with both teams of PR students. Little Caesars fundraiser: 113 cards were sold, \$826 for the Charter.
 - b. Calendar2016-2017 - Consent item for vote – A. Bialowas motioned to approve the calendar, S. Anderson seconded, motioned approved.
 - c. Principal Support- C. Bearden will be going to the YWCA on 02/2017, to observe their full day kindergarten and see how it is structured.

4. Limitations
 - a. Financial Report December-C. Smith – Has been working with Abel and everything looks good and is allocated where it needs to be. December report approved by board.
 - b. Financial Report January-Chad
 - c. Committee Reports
 - i. Executive Committee- B. Hofland - Executive committee will meet with Paul Schvaneveldt regarding accreditation, will report back at next meeting.
 - ii. Family Involvement Committee- K. Peterson – Kelly Lemons spoke with two faculty members about participating in a Family Literacy/Math night in the spring. B. Hofland – Spoke with Dan Hubler about joining the FIC committee, Dan would like to join. Kylie will respond to Dan and let him know that we would like his help. K. Peterson – Asked if orders for shirts are still being taken, C. Bearden- Only seven orders have been received so far. Jami will follow up with Cody to see if they can print

smaller orders of shirts and what pricing will be. C. Bearden asked if board members would like to have shirts ordered. C. Bearden mentioned that the FIC wanted to have Waldo the cat put on the shirts, but had been told no. J. Shafer will follow up on getting Waldo printed on the shirts. V. Bates suggested having name tags made for the board members instead of shirts.

- iii. Academic Excellence Committee-B. Hofland and Letitia are going to Shaping student Mindsets in San Francisco next week.
- iv. Governance Committee- S. Anderson – Results of the parent survey – Twenty parents responded, overall feedback was positive. Areas that scored lower – Teacher speaks with parent weekly regarding their child, Evaluations on the school. S. Anderson – Working on NAEYC accreditation. The Charter cannot be combined with Children’s School accreditation, it may be possible to combine the site visit for both. C. Bearden – The initial cost for NAEYC will be \$1,570. The annual cost to maintain accreditation will be \$2,200. B. Hofland- Stated she needs to make a clarification regarding accreditation-The board was under the assumption that the Charter had to have accreditation and was expanding to 1-6 when the decision was made to pursue accreditation-new information and clarification has been made and the Charter does not need to be accredited. V. Bates suggested dropping the accreditation due to the expense now that it is no longer needed. S. Anderson stated that accreditation would be good for the Charter by raising the expectations for student teachers and teachers. A. Bialowas – suggested having a pros and cons list created regarding continuing or discontinuing accreditation. C. Smith will look into budget to see if continuing accreditation will be sustainable. B. Hofland made the recommendation to discuss the accreditation with Paul Schvaneveldt. Also she asked permission from the board to seek sister partnerships with other charters. If a child is accepted into our lottery, the student would be accepted into the sister charter. We will explore matriculation agreements with Syracuse Arts, Venture, Greenwood, and DaVinci.
- v. Finance Committee-C. Smith – Annual audit is coming up in July. C. Smith will work with Abel to organize and complete audit
- vi. Resource Development Committee–Sarah (Community Member)
- vii. Technology Committee-W. Qui – Met with Paul Dykman, teaching station upgrade will cost approx. \$12, 250, which is under budget. Paul will get contract in May and start construction in June.

5. Assessment and Development-Progress

- a. Priority of Tasks for Charter in 2015-2016
 - i. Curriculum and Branding (What makes us unique?)
 - ii. Weber State Partnerships/Activities/Involvement
 - iii. AdvancED Accreditation or NAEYC? (See above)
 - iv. Partnerships with established Charters – V. Bates, B. Hofland and C. Bearden will work on getting sister schools to partner with, hope to have set up prior to the lottery.

6. Open Public Comment
 - a. Sign-up sheet available prior to the board meeting
7. Other Business/items
 - a. Other items for next board meeting? Committee dates of meetings?
8. Next Meeting
 - a. March 1, 2016 5:00---6:30 (Lottery)
 - b. Future Meeting Dates: April 5, May 3, June 7, July 5, Aug. 2 (Quorum 7 members)
9. Adjournment


Sheila Anderson, Secretary