

Weber State University Charter Academy
Board of Directors Meeting
Minutes
December 1, 2015

Attendees: Bonnie Hofland, Wei Qiu, Sheila Anderson, Chad Smith, Vincent Bates, Janine Utley, Camie Bearden, Brittany Goddard, Sara Evans, Letitia Teneau-Sword, Jami Daly.

1. Call to order
 - a. Welcome –B. Hofland
 - b. Welcome Vincent Bates, representing Teacher Education Department. B. Hofland represents Special Ed.
2. Consent Items
 - a. November 3, 2015 Minutes – S. Anderson motioned to approve, J. Utley seconded, motion passed.
3. Ends
 - a. Executive Summary – Four out of the four funding areas have been approved, Consolidated, IDEA, State funds, Early Childhood programs, we will be getting close to \$13,000. Indoor field day will be December 10th. Letitia spoke with Penne about having University students come back in next semester. Parent involvement in the classroom has been great. . C. Bearden - Some posters and flyers have been passed out, more will be distributed after January 1st, once the link for the application has gone live. C. Bearden – School LAND Trust will meet Jan. 14 to discuss funding for next year. Will be receiving approx. \$15,000 for next year. C. Bearden – commented that parents like the paraprofessional being in the classroom, which is paid partly with this fund. B. Hofland – Questioned the need of paying for a paraprofessional in the classroom instead of having student teachers, which she feels would more closely uphold our mission. C. Bearden – Commented that if the position of the paraprofessional is removed, HR will not let us have the position back for several years. S. Anderson – Concerned about the effect on the continuity within the classroom as well as the added workload for Leticia, suggested the possibility of phasing out the paraprofessional while switching to student teachers. C. Bearden will speak with Dwayne Hansen regarding student teachers and their possible involvement. B. Hofland- Concerned about the number of adults in the classroom, currently have two aids in the classroom. Would like to address this issue again in January.
 - b. Principal Support – C. Bearden – No additional support needed.
4. Limitations
 - a. Financial Report- C. Smith- Overall, everything is going well, will be meeting with Abel to go over report. Annual audit went well.
 - b. Committee Reports
 - i. Executive Committee
 1. Principal Evaluation- B. Hofland – The committee commends Camie for taking on this demanding leadership role. Committee rated Camie effective to highly effective. There has been significant turnover within the board and executive committee, which resulted in limited input and data regarding Camie. Recommendation is to work with Camie to identify things that the board can see and observe to be able to evaluate her reliably and validly. C. Bearden will go over scores from the evaluation and set goals to submit to the board in January, which she will be evaluated on in July.
 2. COE Faculty Survey Results – B. Hofland – 60% of the COE faculty have responded, willingness to get involved split into thirds, 1/3- Does not want to be involved, 1/3- would like to get their students involved, 1/3- wants to be involved. Common

responses: Lab school, Charter can benefit from pre-service teachers and research. Concern of the Charter being minimal, would like to see more grades. B. Hofland- Feels that the board needs to reach out to the Collage of Ed and show them what we are doing with the Charter. V. Bates- Suggested the possibility of doing a presentation of the Charter Academy at the Utah Association of Teacher Educations. B. Hofland would like to create a paragraph stating our curriculum and send it out asking the names of those wanting to be involved. B. Hofland –Will meet with the Dean regarding the results and discuss moving forward with expanding.

- ii. Family Involvement Committee- K. Peterson- Not present. C. Bearden- Spoke with Chair, she is working on fundraiser with Little Caesars' Pizza.
- iii. Academic Excellence Committee
 1. AdvancED Accreditation – B. Hofland – Called AdvancED to find out next steps. The fee has been paid; we have two years to become accredited. Need to have documentation/evidence ready for review. We will be moving forward with accreditation. Legislature standards for Charters draft have come out, require more than the AdvancED standards, greater accountability and complex.
 - iv. Governance Committee- S. Anderson – Anne –not present- had suggested at the last meeting that; the student group for public relations could take on the Charter Academy for their spring project. They will help develop marketing materials for the Charter and help make our philosophy into a user friendly message. All in favor of moving forward for spring.
 - v. Resource Development Committee – Sarah – not present
 - vi. Technology Committee- W. Qui – The teaching station will cost about \$16,000. Discussed items needed for upgrade of the teaching station. Would like to request asking the Dean for a matching donation, all in support. W. Qui will send email with specified amount of about \$8,000 needed. C. Smith will look into tech grants if request denied by Dean.
5. Assessment and Development- Progress
 - a. Priority of Tasks for Charter in 2015-2016
 - i. Curriculum and Branding (What makes us unique?)
 - ii. Weber State Partnerships/ Activities/ Involvement
 - iii. AdvancED Accreditation
 - iv. Cooperative Agreements with Area Charter Schools (on hold)
6. Open Public Comment
 - a. Sign-up sheet available prior to the board meeting
7. Other Business/ Items
 - a. Other items for next board meeting? Committee dates of meetings?
8. Next Meeting
 - a. January 5, 2016 5:00-6:30
 - b. Future Meeting Dates: Feb. 2, March 1, April 5, May 3, June 7, July 5, Aug. 2 (Quorum 7 members)
9. Adjournment


Sheila Anderson, Secretary