

**Weber State University Charter Academy  
Board of Directors Meeting  
Tentative Agenda  
December 6, 2016 4:30-5:30  
WSU Education Building Room 18**

1. Call to order
  - a. Welcome – Sheila (Chair)
2. Consent Items - Isabel (Secretary)
  - a. Nov 1, 2016 Minutes (p. 2-3)
3. Ends
  - a. Executive Summary-Camie (Principal) (pdf)
  - b. Principal Support
4. Limitations
  - a. Financial Report – Vince (Treasurer) (pdf)
    - i. Oct Budget (pdf)
  - b. Open Public Meetings Act Training – Morris (Legal Counsel) (pdf)
  - c. Action Items:
    - i. Sheila, Camie, & Jamie - staff & family survey
    - ii. Vince – curriculum ad hoc committee
    - iii. Morris - Bylaw Changes (p. 4-12 & pdf)
    - iv. Camie – brain based book for Isabel
5. Assessment and Development- Progress
  - a. Priority of Tasks for Charter in 2016-2017
    - i. Update Policies and Procedures -Sheila (Chair)
    - ii. Curriculum & Branding:
      - Enrollment marketing plan -Camie (Principal)
    - iii. NAEYC Accreditation -Sheila (Chair)
      - Staff & Family Survey
    - iv. Weber State Partnerships/ Activities/ Involvement
    - v. Partnerships with established Charters – Camie (Principal)
6. Open Public Comment
  - a. Sign-up sheet available prior to the board meeting
7. Other Business/ Items
8. Next Meeting
  - a. Jan 3, 2016 4:30-5:30
9. Adjournment

**Weber State University Charter Academy  
Board of Directors Meeting  
November 1, 2016 4:30-5:30 p.m.  
WSU Education Building Room 18**

**Attendees:** Isabel Asensio, Sheila Anderson, Vince Bates, Camie Bearden, Brittany Goddard, Morris Haggerty, Wei Qiu, Letitia Teneau-Sword

1. Call to order
  - a. Welcome – Sheila (Chair)
    - i. Called to order at 4:36 pm.
  
2. Consent Items – Isabel (Secretary)
  - a. October Meeting Minutes
    - i. Vince made the motion to approve the minutes and Brittany seconded the motion. All were in favor.
  
3. Ends
  - a. Executive summary - Camie (Principal) (pdf)
    - i. Family involvement meeting will be on the November 3<sup>rd</sup>.
    - ii. Land trust will be meeting on Nov. 9th.
    - iii. Utah consolidation application has been completed and turned in. Total \$13,000 in funds.
    - iv. Parent teacher conference coming up. Letitia is getting ready for these.
    - v. New flyers are printed and ready to go out.
    - vi. Nov 18<sup>th</sup> paraprofessional training, everyone is welcome to come (11-12)
  - b. Principal Support
  
4. Limitations
  - a. Financial Report – Vince (treasurer) (pdf)
    - i. Sept Budget (pdf)
    - ii. Budget Codes (pdf)
    - iii. Wei moves to approve the budget report for September. Brittany 2nds the motion. All were in favor.
  - b. Action Items:
    - i. Sheila & Camie – brain based learning book for all board members
      1. Will get the information to Isabel.
    - ii. Jamie (Staff) – corrections to form for parent volunteer hours
    - iii. Vince & Isabel – Complete GBOT training
      1. Both completed GBOT training
  - c. Bylaw Changes – Sheila (pdf)
    - i. Bylaw changes with the resolution that was worked on over the summer.
    - ii. Morris has proposed the draft attached.
    - iii. Vince made a motion to approve all changes with striking the executive committee.
    - iv. Will table the discussion on the way other charters vote for members
    - v. Will have the formal vote at next meeting regarding the parent on the board.
  
5. Assessment and Development – Progress
  - a. Priority of Tasks for Charter in 2016-2017
    - i. Update Policies and Procedures -Sheila (Chair)(pdf)
      1. Bonnie is making good progress on the policy revisions.
      2. She is putting them into a handbook format.
      3. Some new policies have now come out and will be added and hope this will be completed by December.

4. Vince and Jami did work on the website. Remove Education at bottom of home page
  - ii. Curriculum & Branding:
    1. Website updates: Thank you Vince & Jamie – please review: <http://www.weber.edu/COE/CollegePages/charteracad.html>
    2. Enrollment marketing plan -Camie (Principal)
    3. Philosophy & Curriculum – Sheila (Chair) (pdf)
      - a. Establish an ad-hoc committee on implementing brain based philosophy and curriculum.
      - b. Recommend finishing up the Children’s School accreditation before starting formal process for charter.
      - c. The bylaws state following NAEYC standards but not required to be accredited.
      - d. Vince would be the chair. Brittany, Wei, Sheila, and possibly Teri Henke.
  - iii. NAEYC Accreditation -Sheila (Chair)
    1. Staff & Family Survey (pdf)
  - iv. Weber State Partnerships/ Activities/ Involvement
  - v. Partnerships with established Charters – Camie (Principal)
6. Open Public Comment
    - a. Sign-up sheet available prior to the board meeting
  7. Other Business/Items
  8. Next Meeting
    - a. Dec 6, 2016 4:30 – 5:30
  9. Adjournment