

**Weber State University Charter Academy
Board of Directors Meeting
Tentative Agenda
October 4, 2016 4:30-5:30 p.m.
WSU Education Building Room 18**

1. Call to order
 - a. Welcome – Sheila (Chair)
2. Consent Items - Sheila (Chair)
 - a. Sep 6, 2016 Minutes (p. 2-3)
3. Ends
 - a. Executive Summary-Camie (Principal) (pdf)
 - i. Matriculation Agreement
 - b. Principal Support
4. Limitations
 - a. Financial Report April- Sheila (pdf)
 - b. Committee Reports
 - i. Executive Committee- Sheila (Chair)
 1. Officer elections
 2. Committee organization
 - ii. Family Involvement Committee- Isabel (Parent)
 - iii. Academic Excellence Committee-
 - iv. Governance Committee- Sheila (Chair)
 1. NAEYC Accreditation
 - v. Finance Committee-
 - vi. Resource Development Committee –
 - vii. Technology Committee- Wei (Vice Chair)
5. Assessment and Development- Progress
 - a. Priority of Tasks for Charter in 2016-2017
 - i. Update Policies and Procedures -Sheila
 - ii. Curriculum & Branding: Website updates: Website recommendations update
 - iii. Weber State Partnerships/ Activities/ Involvement
 - iv. NAEYC Accreditation
 - v. Partnerships with established Charters
6. Open Public Comment
 - a. Sign-up sheet available prior to the board meeting
7. Other Business/ Items
 - a. GBOT Training
8. Next Meeting
 - a. TBA – Nov 1, 2016 4:30-5:30
9. Adjournment

Weber State University Charter Academy
Board of Directors Meeting
September 6, 2016 5:00 pm
WSU Education Building Room 18

Attendees: Isabel Asensio, Sheila Anderson, Vince Bates, Anne Bialowas, Wei Qiu

Excused Absence: Camie Bearden, Bonnie Farr, Brittany Goddard

1. Call to order
 - a. Welcome – Sheila (Chair)
2. Consent Items – Sheila (Chair)
 - a. September 6, 2016 Minutes (pdf) Motion made by Ann, Isabel seconds the motion. All in favor. (motion carries)
 - b. Chad has resigned as treasurer and the Dean has given him a new assignment
 - c. August 2, 2016 Minutes (pdf) Motion made by Ann, Vince seconds the motion. All in favor (Motion Carries)
3. Ends Camie (Principal)
 - a. Executive Summary (pdf)
 - i. Passed out for all to review.
 1. Will receive a report in October for assessments.
 - b. Passed out Camie’s goals that we’re not included with the email attachments.
 - c. 18 in each class to maintain the charter, Oct is the cutoff date for funding
 - d. Principal Support
4. Limitations
 - a. Financial Report - (pdf)
 - b. Committee Reports
 - i. Executive Committee- Sheila (Chair)
 1. Completed principal evaluation, committee completed principal evaluation rubric
 2. The final evaluation will be filed with the state
 - ii. Family Involvement Committee- Isabel (Parent).
 1. Committees were set during back to school night.
 - iii. Academic Excellence Committee-
 - iv. Governance Committee- Sheila (Secretary)
 1. Amendment process;
 - a. Dean sent to president’s council in October.
 - b. Provost needed clarification of how board members are chosen.
 - c. Is currently going to the board of trustees and their meeting is this week.
 - d. When the result has been received Sheila will send out doodle pools to schedule the meetings.
 2. Place on the next agenda combining committees (restructuring) in October
 - v. Finance Committee- No Updates
 - vi. Resource Development Committee – No Updates
 - vii. Technology Committee- Wei (Vice Chair) No Updates
 5. Assessment and Development- Progress
 - a. Priority of Tasks for Charter in 2015-2016
 - i. Curriculum and Branding (Review Website)
 1. Will be adding the navigation bar in each page. (Top Navigation).

2. Main website, fourth category on right takes to you a scholarship & land trust. Does not have any information for the land trust.
 3. Add link to the calendar under parent resources.
 4. CHF and TED websites add link to charter
 5. Update contact information for board members
 6. Website needs curriculum updates
 7. Individualized attention for each class
 8. Add video that explains curriculum
 9. Remove WSU charter academy from each drop down
 10. Marketing committee came up with a tag line where dreams begin need to add to website
 11. About us-home at the beginning instead of the end
 12. Enrollment can be combined with parent's information
 13. Need a bio sketch for teacher and assistants
 14. Photo album is not chronologically ordered
 15. About us, there could be a charter documents etc. (faculty and staff)
 16. Drop downs need to be condensed
 - ii. Weber State Partnerships/ Activities/ Involvement
 - iii. Partnerships with established Charters
 1. Still waiting to hear back about Davinci academy.
 - a. Matriculation agreement has been signed, there isn't a director there at the state to clarify and if we file with the state it will trigger a process that Davinci will have to reapply for their charter agreement. We are currently on hold regarding this.
 - b. Charter student will not need to participate in the lottery.
 - c. If Davinci doesn't have room in their kindergarten they will come over to our kindergarten.
 2. Looking at Green wood and skycaps arts academy. High mark and Venture is a possibility.
 3. Dean has decided to stay kindergarten and not expand.
 4. All financing has been moved from the Packer Center to Child and Family Studies.
 5. NAEYC Accreditation governance committee met in June, we will address this in Oct at next meeting
 6. Complete a family survey (Sheila's suggestion).
 7. Goal setting with Camie to use the staff survey and have them complete]
6. Open Public Comment
 - a. Sign-up sheet available prior to the board meeting
 7. Other Business/ Items
 - a. Other items for next board meeting? Committee dates of meetings?
 8. Next Meeting
 - a. TBA.
 - b. Best days and times Tuesday
 9. Adjournment – 6:01 PM
 10. Action item: GBOT training for Isabel & Vince.