

Academic Resources and Computing Committee

Proposal for Funding

Due Thursday, April 1, 2004 (4:30 p.m.)

Project Title: Computers for the Classroom

Project Director: Shelly L. Belflower

Department(s): N/A

College(s): School of Business & Economics

E-Mail: sbelflower@weber.edu

Extension: 7388

Other Members of the Project Team: Dr. Bruce Handley

Instructions:

1. Please complete each section in the space provided. The justification section should not exceed two single-spaced typed pages. (An addendum may be attached describing details of specific hardware and/or software that are requested with this proposal.)
2. You are required to obtain the signature of an ARCC representative for your college, indicating that she/he is familiar with the proposal, and can speak to it during funding deliberations.
3. Your department chair's signature is also required, indicating that she/he supports the proposal, and that the proposal is in keeping with departmental goals related to information technology and its applications to the academic mission of the institution. Your Chair's signature also indicates her/his commitment to help support the project financially if so indicated on the budget page.
4. Your dean's signature is also required, indicating that she/he has read and supports the project. Your dean's signature also indicates her/his commitment to help support the project financially if so indicated on the budget page.
5. Your college's computer committee must rank the proposal, and the committee chair's signature is required.
6. For certain projects an IT expert's signature is required. You must contact the appropriate individual if you are implementing a wireless network, multimedia classroom, software/hardware purchase that will require use of a campus server or work with online course software like WebCT Vista or ChiTester. You must give time before the deadline - the recommendation is 3 weeks - for that person to do an evaluation.
7. Submit one copy of the proposal, together with all relevant signatures, by 4:30 p.m., Thursday, April 1, 2004. NOTE: the ARCC no longer requires seventeen copies.

8. You must both email a soft copy and mail a hard copy of the proposal to the chair, David Ferro, MC 2401.

ARCC Representative:

I have read the proposal and discussed it with the Project Director.

ARCC Representative

Comments:

Department Chair:

The Department has reviewed this project within the context of overall information technology planning within the Department. If the budget page indicates financial support from the Department, I agree to commit those funds to this project.

Department Chair

Comments:

College Dean:

I have reviewed this project. If the budget page indicates financial support from the College, I agree to commit those funds to this project.

College Dean

Comments:

College Computer Committee Chair:

This proposed project has been reviewed and discussed by our college's computer committee. It is the consensus of the committee that this proposed project is consistent with information technology goals within the college. Furthermore, after ranking all of the proposals submitted by our college, we rank this proposal in priority as

_____ out of a total of _____ proposals submitted this year.*

*Note: Each proposal must be given a separate ranking; no two proposals may receive the same rank.

College Computer Committee Chair

Comments:

IT Representative:

For certain projects an IT expert's signature is required. You must contact the appropriate individual if you are implementing a

WIRELESS NETWORK (contact Brook Chase at bhchase@weber.edu or x7192),

MULTIMEDIA CLASSROOM (contact Bob King at rking@weber.edu or x6865),

CERTAIN SOFTWARE/HARDWARE purchases that will require use of a campus server or work with online course software like WebCT Vista or ChiTester (contact Ted McGrath at tmcgrath@weber.edu or x7196).

I have read the proposal and discussed it with the Project Director.

IT Representative (printed and signed)

Comments (including status):

Justification

Your proposed project should be described as clearly and succinctly as possible in the spaces provided below. Be sure to review the "Criteria for Funding" document. *The entire justification section should not exceed two single-spaced pages.*

Abstract (project summary):

The object of this proposal is to replace the three HP computers located in WB-110, 114, and 119. The current computers were purchased in December 1998 and currently do not meet the needs of the teachers using these classrooms. Although many of our full time faculty have purchased a laptop for classroom use, we have many Adjunct and several full-time faculty that do not have this capability and need a technology alternative in the classroom.

Due the time lapse from our initial Grant proposal, the cost of purchasing the three computers has changed slightly. (Reflected in the Budget section on Page 7). The ARCC request also includes the purchase of (3) Operating System Windows XP Professional licenses, due to the campus standard requirement to install Windows XP on all newly purchased computer systems.

Objectives and goals of this project:

Replace the computers with newer, more reliable computer systems that will aid teachers in their classroom instruction. These computers will be compatible with the current VizCam technology, which requires an S-Video capable system.

Identify specific courses and/or programs that will directly benefit from this project:

(You may also want to describe how specific courses may be enhanced by this project.)

There are many business and other campus departments teaching in these Wattis classrooms that depend on having access to a computer to aide in their instruction. The Business Administration, Economics, and Accountancy departments all have instructors teaching various courses that utilize the computer technology in rooms WB-110 and WB-119.

If applicable, describe how this project will help to increase faculty productivity or enhance competency in some area of information technology.

(Please note that ARCC does not support faculty desktop or laptop computers.)

Although computers have been a relevant part of instruction for the Goddard School of Business & Economics for the past 5 years, the move to using laptop computers in all classrooms put a strain on those departments that rely heavily on Adjunct Faculty for instruction. Departments with smaller technology budgets also heavily requested these rooms for instruction. The classroom computers have always been utilized and have become an integral part of the teaching methods.

Describe how the success of this project will be evaluated.

(If reports or publications are anticipated from this project, please indicate such.)

Request continuous feedback from instructors on the new technology

Timeline:

(If funded, when will this project be implemented?)

Depending on when funds would be made available, these computers could be purchased and integrated into the classrooms within a couple of weeks of receiving them. For example, if monies were available for purchasing these computers in May, the summer semester teachers could benefit from this new implementation.

Budget

Note: Please be as specific as possible regarding requested hardware, software, or other resources (you may include an addendum to describe the hardware). If funds are being committed from other resources, please so indicate.

Hardware:	ARCC (Requested)	Department (Committed)	College (Committed)	Other (Committed)
(3) Prime Systems Computers	1499.00	0	1477.00	0
Upgrades: 1024MB DDR RAM	343.50	0	301.50	
Intel P4 3.0GHz 800MHz FSB				
Iomega ZIP 250MB Int. drives				
MSI TV Master Video/TV Capture Card (to connect Vizcam)	79.50	0	79.50	
Hardware Subtotals:	1922.00	0	1858.00	0
Software:	ARCC (Requested)	Department (Committed)	College (Committed)	Other (Committed)
(3) Windows XP Professional licenses	154.11	0	0	0
Software Subtotals:	154.11	0	0	0
Other:	ARCC (Requested)	Department (Committed)	College (Committed)	Other (Committed)
N/A				
Other Subtotals:	0	0	0	0
Grand Totals:	2076.11	0	1858.00	0

TOTAL FOR PROJECT: \$3934.11 _____ (Sum of all columns)

Additional Resources

Please describe what other resources will be required to implement this project:

(Additional resources may include needs such as Academic Computing technical support or hardware installation through Electronic Services.)

No additional resources will be necessary. Shelly Belflower, the GSBE Computer Specialist, will be responsible for all software and hardware installations of computers in the classroom.