

# WEBER STATE UNIVERSITY

## CRIMINAL JUSTICE DEPARTMENT

### FIELD EXPERIENCE: STUDENT PROGRESS REPORT

Student Name: \_\_\_\_\_

Agency: \_\_\_\_\_

Agency Supervisor: \_\_\_\_\_

Period Covered (month/day to month/day) \_\_\_\_\_

*Please return this completed and signed form to your Internship Director by the date specified in your syllabus.*

1 = Unsatisfactory - 5 = Outstanding

1	2	3	4	5
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**Interest:** Did the student

- \* take his/her internship seriously?
- \* show up for work on time?
- \* show sustained interest in all duties?
- \* ask questions and discuss problem areas?


**Performance:** Did the student

- \* display ability for the assigned work?
- \* cooperate with supervisor and co-workers?
- \* show ability to learn new skills and knowledge?


**Judgment:** Did the student

- \* exercise common sense?
- \* understand explanations easily?


**Social Adaptability:** Did the student

- \* conduct himself/herself properly with the public?
- \* appear properly dressed and groomed?
- \* show tact and courtesy?
- \* display poise and self-confidence?


**Temperament:** Did the student

- \* exercise self-control?
- \* get along well with others?


**Intellectual Honesty:** Did the student:

- \* appear receptive to criticism and suggestions?
- \* appear objective and able to admit errors?


**Time involved:**

Approximately how many hours did this student volunteer with your Agency?

Number of Hours: \_\_\_\_\_

**Grade:**

Your evaluation of this student's performance will account for 30% of the Final Grade.

On the following scale, please circle the grade you believe this student has earned.

(On a scale of 0-35 points)

Letter Grade:		A	B	C	D	E
Points that may be earned towards the Final Grade:		35-30	29-25	24-20	19-15	14-0

Please make any comments or observations you feel are pertinent concerning this student's performance:

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Signature of Supervisor

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Date

(Please attach a copy of your business card if available)