

How to Align Standards in ChiTester:

OPENING NOTE: Most programmatic and general education outcomes are already assigned to the appropriate classes. Your outcomes are assigned to you based on the program in which you teach as well as the classes you are assigned. If you feel that your outcomes have been assigned incorrectly or if you feel you should have access to outcomes that are not listed in your account, please contact heatherchapman@weber.edu.

Once you have received confirmation of access to outcomes, follow the directions below to align outcomes to specific exam questions:

1. Log on to ChiTester.
2. Select the ChiTester Exam or item you wish to align, and select the option to 'Manage Selected Exam'.
3. On the Exam page you will see a heading labeled 'Questions'. Underneath this heading is a subheading called 'Proofread and edit'. Click on this subheading.
4. In the Proofread and Edit screen, you will see the exam questions on the left hand side. On the extreme far right of the screen, you should see a small left-facing arrow. Click on it to expand the right-hand Learning Outcomes sidebar. You should now see your programmatic and/or general education learning outcomes. If you do not, stop here and contact heatherchapman@weber.edu.
5. To align outcomes, first click on the + next to the set of outcomes you wish to align; you should now see all the learning outcomes for the selected category.
6. Select the question you wish to align; the middle section of the screen will now be populated with the information from that question.
7. Highlight and right-click the learning outcome heading you wish to align to that question; a menu stating 'Align to question' will appear. Click on it.
8. In the middle section of the screen you will see a menu bar entitled 'Question Info'; at the bottom this menu bar is a section entitled 'Learning Outcome Alignments'. Click the arrow next to this section to expand it. You should now see the outcome.
9. Repeat the process for the current question to align more than one outcome; when you have made all alignments select 'Save Changes' at the top of the screen.
10. Select the next question for alignment and repeat the process.

How to View Standards Reports in ChiTester:

Once you have aligned your test questions and you have student data recorded within ChiTester, you can run reports to see student achievement for any of your learning outcomes across a number of different tests. Reports can be generated as .csv files containing crosstab information about % correct or as bar charts representing this information graphically.

1. Log on to ChiTester.
2. Along the top of the page there are a number of tabs. Select the 'Standards' tab.
3. You should now see any standards you have access to or have aligned to your exams. Select the set of standards for which you are interested in building a report.
4. To the right of the learning outcomes selection area, click on the button labeled 'View Reports'.
5. Select the specific learning outcome(s) you would like to build a report for and either push the 'Next' button at the bottom of the page or click on the '2. Select Tests' to the right of the page. More than one learning outcome may be selected at a time.
6. Select the tests for which you would like to display learning outcome results. Push the 'Next' button at the bottom of the screen, or select '3. Export' on the right of the page. More than one test may be selected.
7. Many options exist for viewing your data. Read through the options, selecting the options that you are interested in. Select 'Run Report'. Depending on your selections, a bar chart will be populated in a new internet tab or a .csv file of your results will begin downloading.

If you encounter any problems along the way, contact heatherchapman@weber.edu.

ChiTester Learning Outcomes Alignment FAQs:

- Will I be able to add new outcomes to the list that is assigned to me?
You will not be able to alter the programmatic/gen ed outcomes that are assigned to you. However, you may add your own outcomes at any time. These outcomes will only be seen by you, and can be used to investigate student achievement of goals not covered in programmatic/gen ed outcomes.
- Who decides what outcomes I have access to?
Access can be granted based on the program that a course belongs to or the general education area that is assigned to the course combined with the courses that you teach.
- I don't see any outcomes when I log on to ChiTester. What do I need to do to get access?
Only those people who are teaching a course associated with a set of outcomes will see them. There are a variety of reasons you may not see outcomes at this time. If you would like to use ChiTester as a summative tool to assess student learning, are teaching at least one course in the current semester, and do not see any outcomes in the Learning Outcomes menu, please contact heatherchapman@weber.edu.
- When will I be able to align outcomes to my tests?
Outcomes may be aligned prior to a test being taken by students, at the time when a test is being created, or after a test has been taken or has closed. Any outcomes alignments made after a test has closed will be applied retroactively to student results.
- Will my data be used to evaluate my teaching?
Information provided in ChiTester reports is in no way intended to be used for faculty/staff evaluation of teaching practices.
- Why is this valuable? Who needs this information?
The information provided by ChiTester learning outcomes alignment provides summative data about student achievement and experience with programmatic learning outcomes in individual classes and programs. This information can be used in meaningful ways such as course content or emphasis adjustments, departmental/programmatic content or emphasis adjustments, or as a general indicator to align faculty and student perceptions.