

Professional Staff Advisory Committee Meeting  
April 23, 2013 2:30 to 4:00 p.m.  
Hurst Center - Campbell Board Room

Committee Members Present: Kristin Radulovich, Margie Esquibel, Mark Read, Melissa Leonard, Debbi Murphy, Carey Anson, Alan Ferrin, Lynette Jensen, Amber Robson, Cherrie Nelson.

Excused: Brad Mortensen

1. Approval of Minutes – March 19, 2013

Melissa motioned to approve the minutes from the March 19, 2013, meeting. Lynette seconded the motion. March 19, 2013, minutes approved.

2. Budget Update:

As of March 31, 2013, PSAC account balance was \$667.46.

3. New employee welcome bags:

Committee members reported all bags for January and February have been delivered to new employees. New assignments were made for six new hires.

4. "Super Staff" Awards:

The committee voted and selected the professional staff member for the March 2013 award. Amber will coordinate with staff member's supervisor to make the award. Need nominations for April's award.

5. Discussion items:

a. Benefits Package:

Cherrie provided handouts containing benefit package information: HR Newsletter, Summary of Benefits, WSU Benefit Plan Offering Comparison, and discussed features of the package. Cherrie noted WSU saved \$4.2 million by switching to PEHP and will probably stick with it for a while longer due to the number of baby boomers we have as employees. Also discussed 1% salary increase and possible 1% merit increase as determined by VP's.

b. Update on voting process for new PSAC members:

Lynette updated the committee on where we are in the process: Nominees have until Monday (4/29) to send in bio information. Voting will begin on May 3, 2013, and finish on May 17<sup>th</sup>. New board members will be contacted mid-May and invited to PSAC retreat in June.

c. PSAC Retreat:

Tentative date: June 11, 2013, 11:30 a.m. – 1:30 p.m., possibly at Sonora Grill. Lynette will prepare the agenda and Melissa will check on accommodations.

d. Status on changing WSU staff to exempt and non-exempt:

Cherrie reported the PPM has been updated to reflect the new designations. Cherrie will put out a notice to campus regarding the change. No new information on changing PSAC and CSAC names or on combining committees.

6. Committee and other updates:

a. UHESA Meeting – May 17, 2013, at Utah State.

b. Video or other updates for website:

No report.

c. Faculty/Staff Association:

Debbi reported the next Faculty/Staff Association event is the Murder Mystery Dinner at the Eccles Conference Center. There will be a summer golf league starting in May.

d. Parking:

Lynette reported there will be an increase in parking fees. The permits for reserved stalls have not had a price increase since 1990 and will be increased to \$500 and gradually increased each year thereafter up to \$750.00. Davis campus parking will still be enforced.

e. Faculty/Senate:

Nothing to report.

f. Marketing/PR:

Amber reported we are o.k. on marking for now. Waiting on CSAC super staff information to update post card.

g. Other updates or information:

Nothing brought forward.

Melissa moved to adjourn, meeting adjourned at 4:00 p.m. Next meeting on May 21, 2013 – 2:30 p.m. Lampros Board Room, Miller Administration building.