February 2, 2016
2:30 EH 217

Present: Jenni Ungureen, Debbie Hansen, Lonnie Lujan, Sandy Hogge, Debbi Murphy, Kellee Smith, Tawnya Johnson, Amelia Williams, Ty Naylor and Margaret Rickards.

Excused: Casey Bullock, Cherrie Nelson, Brad Mortensen, Rachel Cox and Kim Webb

1. Welcome and previous meeting minutes reviewed (January 5, 2016)
   a. Minutes were motioned for approval by Debbi, seconded by Ty, all approved.
2. Budget – No updates
3. SAC Pull-up sign: moving the sign is behind by a week, will be on its way to Davis on February 9th. Drawing will be held February 15th.
4. UHESA Update
   a. Jenni described the purpose of the BFF (Bring a Friend to Finish) initiative. The idea is to invite friends or family who may have stopped short in their college career to attend Major Fest in hopes of reenergizing them to finish their degree. Participants can clip a coupon and enter for a $25 gift card. Debbi will be at the event covering the Arts & Humanities table and will collect the coupons there.
   b. Debbi, Ty, Casey and Jenni attended the UHESA Day at the Legislature and met at length with Senator Stephen Urquhart of Washington County, about higher-ed issues. They appreciated his support.
5. Subcommittee reports:
   a. Parking: Debbie/Sandy/Tawnya
      i. Debbie reports that there will be an upcoming transportation symposium organized by the Student Senate, to look at ways to make all forms of campus transportation more efficient. The parking committee will be attending the symposium in lieu of their regularly scheduled meeting.
      ii. The Student Senate is also looking to set up other e-commerce and safety zones besides the one at the Public Safety building.
      iii. An area neighbor is concerned about traffic on Taylor Ave, and through the Dee Events Center. WSU Chief of Police will meet with the neighbor to discuss the situation.
      iv. The Student Senate is open to having a SAC representative attend meetings to see if there are issues that may be of joint concern.
   b. Customer Service: Debbie/Lonnie – Campus operator training seems like it has been effective. The university committee is open and would welcome suggestions for increasing service across campus.
   c. Staff Development: Amelia/Lonnie – The next round for application submission starts March 7th for summer grants. Due date is April 1st. Projects must be completed within six months. That will be the last round until August.
d. Legislative: Casey/Ty – Ty says there are discussions underway that building funding will be a yearly allotment with an option to save the money for big projects.

e. Super Staff Awards: Margaret/ Tawnya/ Sandy/Kellee – All fall awards have been presented. Nominations for spring awards will be requested in mid-late March.

6. Action item – Adoption: A draft, “Proposal for Birth and Placement Leave and Proposal to Amend Sick Leave Policy”, was discussed. The document was prepared by Lonnie with input from the subcommittee. Minor changes agreed to by the committee members included changing language to be gender neutral, and to add reference sources and footnotes.

   a. Debbie motioned for approval of the first draft with agreed upon edits, Debbi seconded, all approved.

   b. Lonnie will make the suggested revisions, and share a google document for committee members to review by February 10. Final edits will be due February 17th.

   c. The proposal will be advanced to Cherrie Nelson for review, who will be asked to report her findings at the March SAC meeting.

   d. After it meets HR approval it will be forwarded to Legal, then Barry Gomberg, Presidents Council, then on to the Board of Trustees for final approval.

7. Amelia motioned for the meeting to adjourn, Ty seconded, all approved. Meeting adjourned 4:10 pm: The next meeting is scheduled Tuesday, March 1, 2016, EH 217.