1. Welcome
   a. Excused: Kellee
2. Approval of November 1, 2016 meeting minutes
4. Board of Trustees Update – Brad
5. FLSA Update - Cherrie
6. UHESA General Update - Jenni
   a. BFF Committee - Jenni
   b. Legislative – Ty/Claude
   c. PR/Media - Ty
7. Sub-committee Reports/Business:
   a. Super Staff Awards - Tawnya/Sandy
   b. Customer Service - Debbie/Jackie
   c. Employee Wellness Advisory – Jenni/Tawnya
   d. Staff Development – Ty
   e. Faculty Staff Association - Kim/Claude
   f. Legislative - Ty/Claude
   g. Faculty Senate - Pam
   h. Parking - Debbie/Sandy
   i. New Employee – Jenni/Kellee
   j. Medical Benefits Advisory Committee – Amelia/Lonnie
   k. PR/Media Relations - Jenni/Tawnya
8. Follow Up: Have the efforts we’ve made with Payroll to help people be more aware of their
    accrued vacation time made an impact? - Debbie
9. Ideas for informing campus about SAC
   a. FAQ section on website
   b. SAC accomplishments on website
   c. Electronic fliers about what we’re working on - SAC members could share in their staff
      meetings, with colleagues, etc.
   d. Thank the Faculty/Staff Association for their efforts - help campus recognize we’re separate
10. Action Item(s)

11. Next Meeting – Tuesday, January 17 at 2pm, EH 221