WEBER STATE UNIVERSITY

☐ Fall ☐ Spring ☐ Summer
Year: _____
___ Staff initials _____ Date

Nontraditional Student Center Hourly Childcare

Childcare Back-up Request

The back-up care is when the primary care provider is unavailable or care is needed intermittently.
When back-up care is needed, please call by 7am to check for availability.
The Hourly Childcare Center is offered while WSU students attend classes.
Children **must be ages 2-9 years old and potty trained before the first date of attendance**.
The facility is state-licensed.

Attention WSU staff: If you are a WSU staff or faculty member, you are not eligible to apply.
Important Notice: The hour rate is $3.50 per hour. A one-time, non-refundable enrollment fee of $15 must be paid to the Shepherd Union Building Information Booth. Please attach receipt to this application and return to the Nontraditional Hourly Childcare Center, SU 322. **A Childcare Enrollment Packet must be completed for every child prior to attending and can be obtained from the Childcare Supervisor.**

Parent's Name: _____ Date: _____
(Last) (First) (MI)
Address: _____
W#: _____ Wildcat Email: _____
Phone: _____ Alternate Phone: _____

Please list children's names and birth dates:

Name of Each Child:	Age:	Birth Date:
1.		
2.		
3.		
4.		

Notes/Comments/Anything else we should know about your child:

I agree information the information I have provided is accurate and correct to the best of my knowledge. I understand it is the right of the Nontraditional Student Center Childcare to deny my request if the information is not correct or does not meet the requirements. Admittance into the center is based on availability.

_____
Signature

_____
Date

OFFICE USE ONLY

☐ Request form complete
Request approved by: _____
Date request approved: _____
Date called: _____
Regarding:_____
☐ Packet Complete
☐ Letter Mailed
☐ Attended Orientation

Nontraditional Student Center Hourly Childcare
(801) 626-7798, SU Room 322