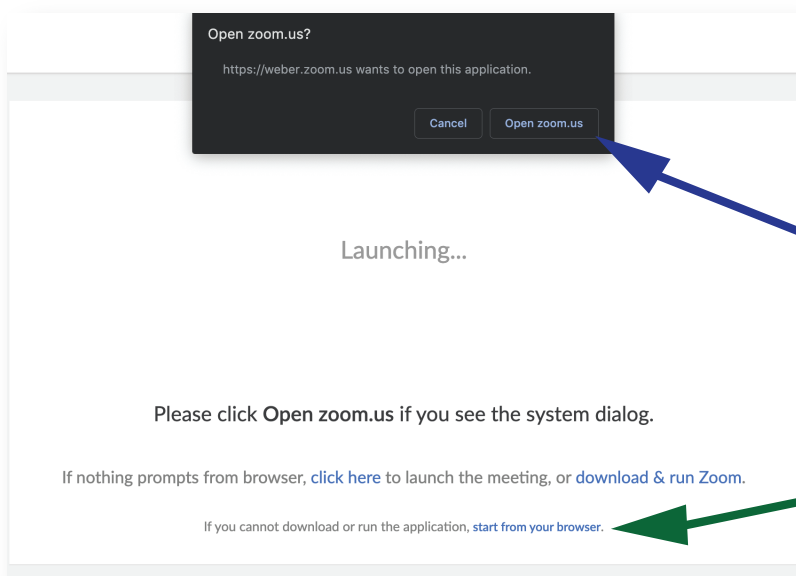


Getting Started with



Installing the App

Click on the link for the Zoom meeting from your teacher. A new window will appear asking if you want to open the application.

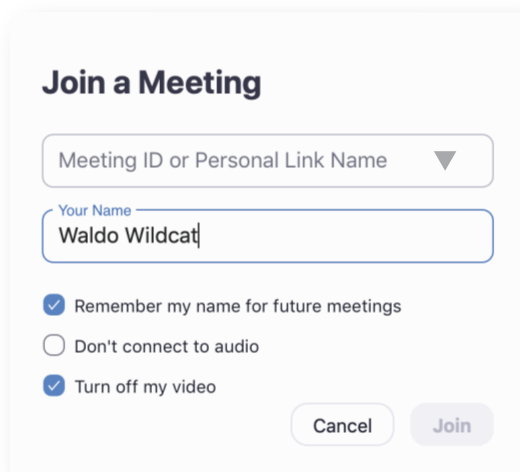
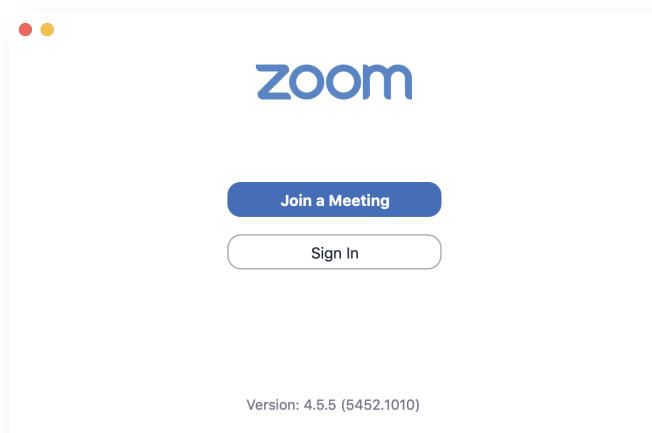
By clicking **"Open zoom.us"** the app will automatically download to your computer.

You can also access the meeting through your browser window. Simply Click **"Start from your browser!"**

If you are using a mobile device you can also find the Zoom app on your device's App Store

Joining a Meeting

Anytime you need to join a meeting or class session, you can join by opening the app on the desktop and typing in the 9 digit meeting ID or by clicking the link in a browser window and clicking **"Open zoom.us"** when prompted.



After you join a meeting for the first time, that meeting will be saved in your history. **Click the down arrow** to connect to that meeting again for future instances.

Before joining a meeting, be sure to type your first and last name in the name box.

You can choose to mute yourself while entering a meeting and turn off your video upon entering here.



Using the App



Microphone

Click here to mute and unmute your microphone. By clicking the arrow to the right, you can choose which microphone you want to use.

Video

Click here to turn your video on or off. You can also select your webcam by clicking the arrow to the right.

Share

Click here to share your screen, an individual app, a whiteboard, or files with others

Chat

Click here to open the chat pod on the right. From there, you can chat privately with your instructor or publicly with the whole class.

Leave Meeting

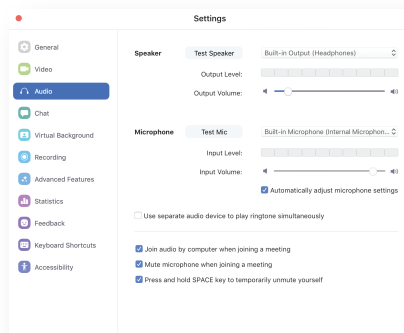
Click here when you're ready to leave the meeting.

Participants

You can open this window by clicking "Participants" to the left. From here you can view other participants in your meeting. You can raise your hand, mute yourself and stop your video.

All Settings

To view all settings, click the arrow next to the microphone and click "Audio Settings."



If you need any assistance,
contact the service desk at

(801) 626-7777

or

csupport@weber.edu