

Date Received:

Weber State University Club Sports Program Funding Request 2010-2011 Detailed Sheet

Complete the following worksheet for the 2010-2011 year. After completing the detailed worksheets, transfer the totals to the appropriate lines on the summary sheet, as indicated by the instructions below each subsection total.

Club: _____

Due November 23, 2009

Submitted by: _____

Position: _____

Phone Number: _____

Email: _____

CLUB EXPENDITURES

Trip Expenses	Do not include registration or entry fees			
Trip #	1	2	3	4
Location				
Transportation	\$	\$	\$	\$
Hotel	\$	\$	\$	\$
Food	\$	\$	\$	\$
Rental Car	\$	\$	\$	\$
Other	\$	\$	\$	\$
Trip Total	\$ _____ 1a	\$ _____ 1b	\$ _____ 1c	\$ _____ 1d

Trip #	5	6	7	8
Location				
Transportation	\$	\$	\$	\$
Hotel	\$	\$	\$	\$
Food	\$	\$	\$	\$
Rental Car	\$	\$	\$	\$
Other	\$	\$	\$	\$
Trip Total	\$ _____ 1e	\$ _____ 1f	\$ _____ 1g	\$ _____ 1h

Total = (1a+1b+1c+...) \$ _____

Enter on line 1

Equipment Rental & Maintenance (i.e. field painting, scoreboard rentals, etc. EXCLUDES uniforms, rental cars, etc.)

Description	Purpose	Anticipated Cost
		\$ 2a
		\$ 2b
		\$ 2c

Total = (2a+2b+2c...) \$ _____
Enter on line 2

Registration & Entrance fees

Trip #	1	2	3	4
Location				
Entrance Fee	\$ 3a	\$ 3b	\$ 3c	\$ 3d
Trip #	5	6	7	8
Location				
Trip Total	\$ 3e	\$ 3f	\$ 3g	\$ 3h

Total = (3a+3b+3c...) \$ _____
Enter on line 3

Recreational Supplies (i.e. Club outings, cookouts, teambuilding expenses, etc.)

Description	Purpose	Anticipated Cost
		\$ 4a
		\$ 4b
		\$ 4c
		\$ 4d

Total = (4a+4b+4c...) \$ _____
Enter on line 4

League Membership Dues(If Applicable)

Total TEAM league dues: _____ 5a

INDIVIDUAL league dues / player: _____ 5b

Total anticipated # of members: _____ 5c

\$ _____
Total = 5a+(5bX5c)
Enter on line 5

Coaching Stipend(If Applicable)

\$ _____
Enter on line 6

Office Supplies (i.e. paper, chalk, pens, notebooks, etc.)

Description	Purpose	Anticipated Cost
		\$ 7a
		\$ 7b
		\$ 7c
		\$ 7d

Total = (7a+7b+7c...) \$ _____
Enter on line 7

Printing Costs (i.e. banners, flyers, posters, Art Services, etc.)

Description	Purpose	Anticipated Cost
		\$ 8a
		\$ 8b
		\$ 8c
		\$ 8d

Total = (8a+8b+8c...) \$ _____
Enter on line 8

Copy Costs (i.e. large copy jobs not handled in the office, etc.)

Description	Purpose	Anticipated Cost
		\$ 9a
		\$ 9b
		\$ 9c
		\$ 9d

Total = (9a+9b+9c...) \$ _____
Enter on line 9

Facility Charges (i.e. practice, home competition venues, etc.)

Facility	Purpose	Anticipated Cost
		\$ 10a
		\$ 10b
		\$ 10c
		\$ 10d

Total = (10a+10b+10c+10d) \$ _____
Enter on line 10

Awards Description & Cost (i.e. medals, trophies, etc. for team members & hosted events)

Please detail any awards, their type, and anticipated costs.

\$ _____
Enter on line 11

Wear, Apparel & Uniforms (i.e. jerseys, shirts, socks, shorts, etc.)

Description	Purpose	Anticipated Cost
		\$ 12a
		\$ 12b
		\$ 12c
		\$ 12d

Total = (12a+12b+12c...) \$ _____
Enter on line 12

Medical Supplies/Trainer Mandatory fee: 3% of SFA

Please list all medical supplies the club will pay for, as well as their anticipated cost.

\$ _____
Enter on line 13

Publicity (i.e. printed promotional items such as water bottles or pens, Huck-A-Puck, newspaper, radio, etc.)

Description	Purpose	Anticipated Cost
		\$ 14a
		\$ 14b
		\$ 14c
		\$ 14d

Total = (14a+14b+14c...) \$ _____
Enter on line 14

Home Game Expenses

Game #	1	2	3	4	Subtotal:	
Venue	\$	\$	\$	\$	Venue	\$ 15a
Food	\$	\$	\$	\$	Food	\$ 15b
Officials	\$	\$	\$	\$	Officials	\$ 16a
Other/Police Services	\$	\$	\$	\$	Other/Police Services	\$ 17a

Game #	5	6	7	8	Subtotal:	
Venue	\$	\$	\$	\$	Venue	\$ 15c
Food	\$	\$	\$	\$	Food	\$ 15d
Officials	\$	\$	\$	\$	Officials	\$ 16b
Other/Police Services	\$	\$	\$	\$	Other/Police Services	\$ 17b

Total venue/food= (15a+15b+15c+15d) \$ _____
Enter on line 15

Total Officials=(16a+16b) \$ _____
Enter on line 16

Total other services=(17a+17b) \$ _____
Enter on line 17

CLUB INCOME

SFA Award

(Est. Amt based on previous year amt; subject to points earned)

2009 SFA: \$ _____

2010 SFA: \$ _____

Enter on line 19

Carryover

(This should be minimal unless you are unable to attend a Nat'l competition you budgeted for.)

\$ _____

Enter on line 20

Membership Dues

Membership dues per participant: \$ _____ 21a

Total anticipated participants: _____ 21b

Membership dues to be paid in our office by the following date: _____

Total = (21aX21b) \$ _____

Enter on line 21

Entry Fees (Hosted Events)

(If entry fees differ per tournament and you want help figuring this call CS Office.)

Total games or tournaments: _____ 22a

of teams anticipated / event: _____ 22b

Entry fee / team, / event: \$ _____ 22c

Total = (22aX22bX22c) \$ _____

Enter on line 22

Ticket Sales

(Please indicate how this amount was calculated.)

\$ _____

Enter on line 23

Other Income

(Do not include any gift amounts.)

Total anticipated sponsorships: _____ 24a

Total anticipated fundraising: (detail on p. 6) _____ 24b

Sources of income not listed: _____ 24c

Please specify sources of income not listed.

Total = (24a+24b+24c) \$ _____

Enter on line 24

DETAILED EXPLANATIONS

Please explain the rationale for your requested funding amount.

Please explain your anticipated fundraising efforts in detail.

Please explain any carryover & how you plan to use it.

Please detail the amount each club member will be required to pay during 2009-2010.
(This includes dues, out of pocket expenses, equipment, uniforms, etc.)

Use this space for other aspects of the requested club budget you wish to detail or explain.

Weber State University Club Sports Program Funding Request 2010-2011 Summary Sheet

Club: _____
Submitted by: _____

Position: _____

CLUB EXPENDITURES

Trip Expenses	1	\$ _____	Copy Costs	9	\$ _____
Equip Rental & Maintenance	2	\$ _____	Facility Charges	10	\$ _____
Registration & Entrance fees	3	\$ _____	Awards	11	\$ _____
Recreational Supplies	4	\$ _____	Wear, Apparel & Uniforms	12	\$ _____
League Membership Dues	5	\$ _____	Medical Supplies	13	\$ _____
Coaching Stipend	6	\$ _____	Publicity	14	\$ _____
Office Supplies	7	\$ _____	Home Game	15	\$ _____
Printing Costs	8	\$ _____	Officials	16	\$ _____
			Police Services	17	\$ _____
TOTAL EXPENDITURES				18	\$ _____
<i>Total = (Sum of Lines 1 thru 17)</i>					

CLUB INCOME

SFA estimate	19	\$ _____	Entry Fees	22	\$ _____
<i>(Should be equal to or less than the sum of #'s 21-24)</i>					
Carryover	20	\$ _____	Ticket Sales	23	\$ _____
Member Dues	21	\$ _____	Other Income	24	\$ _____
TOTAL INCOME				25	\$ _____
<i>Total = (Sum of Lines 19 thru 24)</i>					

FUNDING REQUEST BALANCE CHECK

Lines 18 & 25 MUST be equal in order for your funding request to balance.

BALANCE	24	\$ _____
<i>Balance = (Line 18-Line 23)</i>		