

Wildcat Block Party Statement of Purpose and Policies

The Wildcat Block Party mission is to create more student awareness of Weber State University campus programs and departments and to build a greater sense of community within Weber State and the surrounding Weber/Davis communities. Billed as more than an information fair, we encourage all campus programs/departments to provide students with a hands-on educational experience. Questions can be directed to Nikki Nicholas at nnicholas@weber.edu.

Policies regarding booths:

- Each program/department will be provided with a table (2.5 x 8 ft.) and 2 chairs.
- Total booth space will be 8 feet long by 5 feet deep.
- WSU Programs/Departments can book additional space.
- All booths must obey fire code and fire lanes by not blocking any walkways.
- Help us keep the Block Party clean by picking up around your area and disposing of trash in the proper receptacles at the close of Block Party.
- Every booth must abide by the WSU sidewalk policy. No vehicles will be allowed on campus sidewalks between 6:30 AM and 2:30 PM.
- Due to the time of year that the Block Party is held, we encourage booths to furnish canopies to provide shade.
- Please see Wildcat Block Party Best Practices for additional information.
- The Wildcat Block Party, as a University entity, supports a free exchange of ideas. Still, as an event created for students, we limit political booths to those related to student political organizations (i.e. college democrats, college republicans, etc.). When those booths support candidates, we ask that the candidates be limited to national elections (i.e. Presidential, Senate, Congress). We also encourage voter registration, voting site information, voting dates, informed voter information, etc.
- Due to the mission of the Wildcat Block Party, retail sales are prohibited.
- If a question arises regarding whether a vendor fits into the mission of the Wildcat Block Party, a decision regarding participation will be made by the Wildcat Block Party Committee. All committee decisions are final.

For-profit Vendors (\$200 - includes 1 parking pass for the day & student scholarship donation)

Be Advised: Due to the mission of the Wildcat Block Party retail sales are prohibited.

- Vendors

- Are businesses that wish to offer their services to the students of Weber State University
- Must abide by the Vendor policies of the Wildcat Block Party
- Vendors may use the Shepherd Union Loading Area for unloading and loading only. If you park in the loading area, you will be ticketed and/or towed.
- As a volunteer event, there is not a crew and/or equipment to assist vendors with loading/unloading or set-up (i.e., please furnish your own dollies, hand trucks, manpower).
- We recommend vendors provide their own small canopies for their booth areas. This is a must if you are showing anything on a laptop. Your booth space is only a 5 x 8 space (please don't bring a 20 x 20 canopy).
- Vendors must reserve space through the Wildcat Block Party Chair or online before the event date and be fully paid before arriving on campus.
- Vendors must check in with the Wildcat Block Party Chair prior to booth set-up to find location and resolve any other issues.
- Vendors may not disturb the flow of foot traffic on campus pathways.
- Vendors may not actively solicit, use aggressive sales tactics or harass individuals.
- Any gifts offered on site must be free and not conditional in any way.
- Vendors may not have students sign any kind of contract for services on site; this must take place at the Vendor's place of business.
- Table signage cannot extend beyond the length of the table. Signage may be draped or positioned on the table itself.
- Organized booths or display units may be placed behind or in place of a table and chairs.
- Audio/visual systems must be set at acceptable (by Weber State) levels and volumes.
- Vendors are responsible for the set up, security of their property, dismantling of their location (except table and chairs), and cleanliness of their area.

- Restaurants/Food Vendors

- Must carry insurance and food handler's permits.
- If willing to provide samples of product, vendor fee may be waived at the discretion of the Wildcat Block Party Chair. Must provide at least 750 servings of product.

- Not-for-profit Organizations (No charge, must purchase a visitor parking pass from the Information Booth)

- Booths will retain non-profit status and not be charged as vendors as long as they are not selling items.
- Selling items may be approved if an organization is selling at cost (i.e. first aid kits, emergency preparedness kits, etc).

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