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APA citations should include the author's name, the year of publication, and the page number where the information was found. Citations go before the period.

### Works by one author:

(Hawthorn, 1994, p. 3).

### Works by two authors:

(Ibsen & Red, 2001, p. 184).

### Works by three to five authors:

(James, Smith, & Clark, 2001, p. 7).

\*In subsequent citations of works by three to five authors, use the last name of the first author followed by et al. as shown in the next example of works by six or more authors.

### Works by six or more authors:

(James et al., 2001, p. 17).

### Works from a secondary source:

(as cited in Newman, 1974, p. 154).

### Works with no author:

("The Common Cold," 1982).

### Government documents:

(U.S. Environmental Protection Agency, 1992).

## Block Quotations

Use a block quote format for quotations 40 words or longer. Double space the quote and start it on a new line, usually after a colon:

Indent the entire quotation—as shown here. Do not use quotation marks. Citations for block quotes go after the period. (West, 2006, p. 3)

## References

All sources that are cited in a report must be listed on a references page that starts on a new page after the body of a report. The label References should be centered at the top of the page like a title. All references are double-spaced and flush left with a hanging indent. References are listed in alphabetical order according to the first word.

### Book:

Hawthorn, J. (1994). *A glossary of literary theory* (2<sup>nd</sup> ed.). London: Arnold.

### Periodical:

Ibsen, R., & Red, A. (2001). Competition among writing processes. *American Journal of Psychology*, 7, 175-192.

### Newspaper article:

Jackson, T. (2001, November 20). Rethinking globalization. *Boston Daily News*, pp. A1, A8.

### Online sources:

Rich, C. (2000). *Scale, or the fact of*. Retrieved January 2, 2002, from <http://kelty.org/or/papers/scale.pdf>

### Works with no author:

The common cold brings pain and suffering to millions each year. (1982, January 24). *The Kentucky Times*, p. C1.

### Government document:

U.S. Environmental Protection Agency. (1992). *Health effects of passive smoking*. (EPA Publication No. 600/6-90/006 F). Washington, DC: Author.

Information gathered from the *Publication Manual of the American Psychological Association* (5<sup>th</sup> ed.).

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