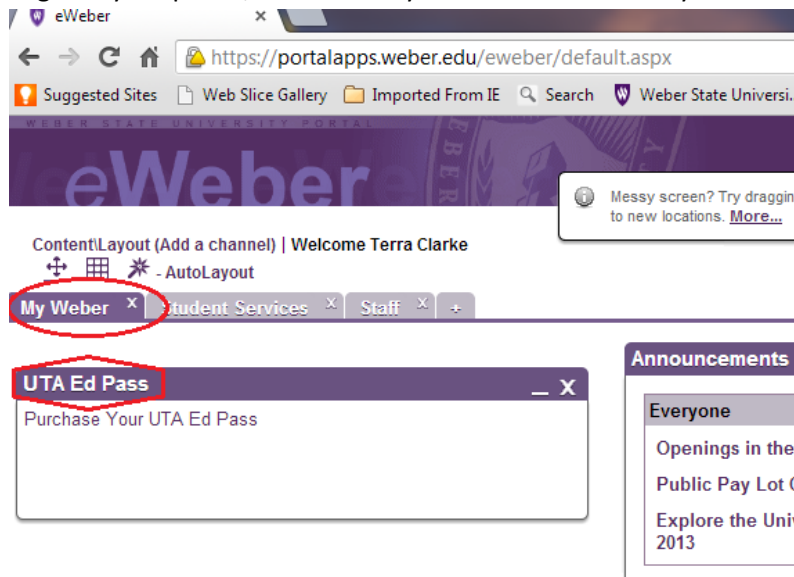


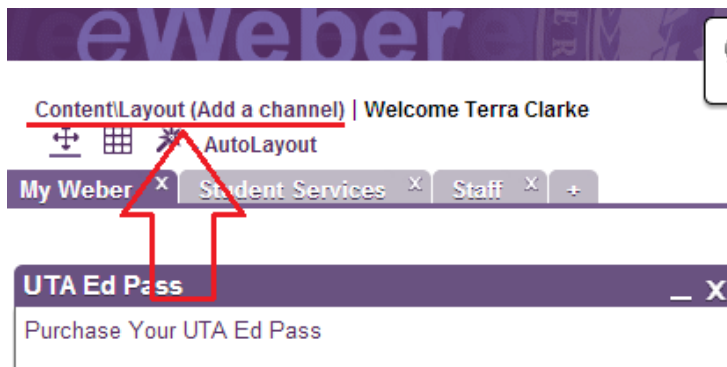
How to add the Edpass channel on your portal

- Log into your portal, check the My Weber tab and see if you have a channel that reads 'UTA Ed Pass'.

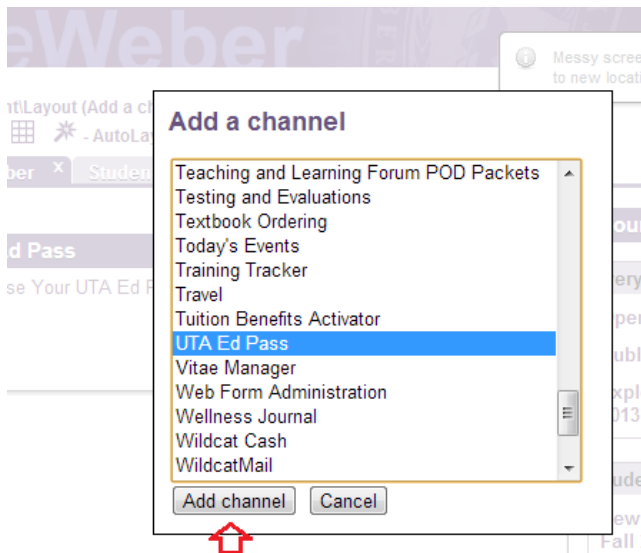


If you don't see this channel, follow the directions below:

1. Click on 'Content/Layout (Add a Channel)' link:



2. A box will appear, scroll down to UTA Ed pass, click on it to highlight
3. Click 'Add Channel'



4. Now view the 'My weber tab' and locate the channel.