

WSU's Virtual Lab for campus and lab software

1. Go to <http://weber.edu/virtuallab>
2. Click on the "to Virtual Lab" button
3. Login using your Wildcat User ID and Password. (The same one you use to login to the Portal)
 - a. You will be prompted to install a small client (this will map your drives and printer)
 - b. Download and Install the Client.
 - c. Once the client is installed Successfully click "Continue"
4. Click on the icon of the software you want to run
5. You will be prompted to allow access from the server to your workstation click "Allow Read Write Access"
6. Other info:
 - a. Saving documents
 - i. Do not save using "Desktop" or "My Documents" (this will save to one of several servers)
 - ii. Choose My Computer, and save to your "Client" drives or Flash Drive
 - b. Opening existing documents
 - i. File, Open, My Computer, find your document on your "Client" drive
 - c. If you having problems
 - i. call 801-626-7777 – IT Service Desk or go to the WSU homepage and click on the "Chat" button.
 - d. If you can access the Virtual Lab on campus but are having problems elsewhere make sure there is no firewall blocking your use of the virtual lab. (Hospitals, HAFB and some businesses block access). Also many businesses will not allow you to install the client on their machines please check with your company network administrator.