PETITION FOR ACADEMIC RENEWAL

Instructions:
- It is strongly recommended that you complete this form in consultation with your academic advisor.
- It is strongly recommended that you consult with the Financial Aid office regarding impacts on your ability to receive future funding.
- Please thoroughly read the Academic Renewal policy provided on the back of this form.
- Submit this form to the Registrar’s Solution Center (SSC 102).
- You will be notified by email of the approval or denial of your petition.
- If you have questions about Academic Renewal please contact the Records Office at 801-626-6100 or records@weber.edu.

Please note: The Academic Renewal policy does not apply to graduate students or students pursuing a second bachelor’s degree.

Student Information

<table>
<thead>
<tr>
<th>Last Name:</th>
<th>First Name:</th>
<th>W-number:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone:</td>
<td>Weber E-mail (only):</td>
<td>@mail.weber.edu</td>
</tr>
<tr>
<td>Current Semester:</td>
<td>List Any Degree/Certificate:</td>
<td>Year Awarded:</td>
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</tbody>
</table>

(initial) I have read the Academic Renewal policy and understand its potential impact on my academic record and progress. This policy applies only to the exclusion of grades from my WSU GPA, however, the resultant changes may affect earned hours and Financial Aid eligibility.

(initial) I understand that Academic Renewal applies only to WSU courses having grades of D+, D, D-, E, or UW, earned six years or more prior to the petition date, which have not already been excluded by repeat coursework.

(initial) I understand that I may lose credit hours applicable toward graduation and that the eligible grades will not be removed from my transcript. The grades will receive notation of academic renewal. Courses excluded from my WSU GPA may no longer be used to fulfill degree requirements.

I wish to petition for Academic Renewal. I understand that, if my petition is approved, the submission of this form authorizes the Records Office to make the changes to my transcript immediately. Further, I understand that Academic Renewal may be applied only once and is irreversible.

Student Signature: ___________________________ Date: ________________

FOR OFFICE USE ONLY

☐ Applicant is currently enrolled. (PPM 4-20.1)
  Student is registered for the semester already in progress: Yes ☐ No ☐ or Previous Semester: ☐ ________________

☐ Eligible course grades are not within a completed certificate, associate’s degree, or bachelor’s degree.

☐ Course grades were earned six years or more prior to petition date.

☐ Approved for Processing ☐ Denied, Reason: ____________________________

☐ Alternate Processing: ____________________________

Old WSU GPA: ________ Old WSU Earned Hours: ___________ Old WSU Attempted Hours: ___________

New WSU GPA: ________ New WSU Earned Hours: ___________ New WSU Attempted Hours: ___________

Received Date: _______________ Processed By: _________________________ Date: _______________
The Academic Renewal Policy allows students to apply for permissions to recalculate cumulative grade point average (GPA) prior to graduation. The following stipulations apply:

**Academic Renewal Policy (PPM 4-20)**

1. The applicant for academic renewal must be a currently enrolled undergraduate student or must have been enrolled during the previous term. Students who are not currently enrolled and who cannot obtain financial aid until their GPA is recalculated using Academic Renewal should begin the process with Academic Records and take written evidence of the initiation of this process to the Financial Aid Office.

2. Academic renewal may be requested only once during a student’s academic career.

3. Once a certificate, associate, or bachelor degree is awarded by Weber State University or received as a transfer credit, any Weber State course(s) completed prior to the completion of that certificate or degree will not qualify for academic renewal. However, WSU courses completed after receiving a certificate or associate degree, but before completion of a bachelor degree, are eligible for renewal if they meet the requirements.

4. The policy does not apply to graduate students or students pursuing a second bachelor’s degree.

5. Grades of “D+” or less which were earned six years or more prior to the petition date will not be computed in the grade point average.

6. Academic requirements may not be satisfied by courses to which academic renewal has been applied.

7. Hours not used for grade point average purposes are not used to satisfy total and upper division credit hour requirements.

8. The Academic Renewal Policy will apply only to courses taken at Weber State University.

9. Only the calculation of a student’s grade point average (and total Earned Hours, if applicable) will be affected by this policy.

10. This policy applies to WSU GPA calculation only. A student’s GPA when transferring or applying for graduate/professional schools will be calculated according to the policy of that institution, i.e. the receiving institution may average the grades or use the original grades.

11. Students who are applying for academic renewal and graduating in the same semester must notify the Graduation Department.

12. Courses qualifying for Academic Renewal still show up on Weber State University transcripts, but with an “R” in front of the original grade signifying that the course is no longer counting towards GPA or credit hours.