



Proposal No.: _____

Cost Code: _____

Academic Year: _____

REQUEST FOR CASH COST SHARING FUNDS

Some sponsors, particularly some who fund equipment grants, require the University to cash cost share a portion of the project costs. WSU's policy is to share project costs only when required by the sponsor as a condition of funding, except in exceptional circumstances. This form should be completed prior to proposal submission to sponsor and returned to the Office of Sponsored Projects if cash cost sharing is required. Complete a form for each year the cash cost sharing is requested.

Project Title: _____

Principal Investigator/Project Director: _____

Check one of the following (attach sponsor documentation):

- Three checkboxes for cash cost sharing requirements: total project costs, total direct costs, and PI/PD request.

Give reason(s): _____

Amount requested from:

Sponsor: \$ _____ cost code: _____
Department: \$ _____ cost code: _____
Dean: \$ _____ cost code: _____

*Provost's Cash Cost

Sharing Fund: \$ _____ cost code: _____

(* At least 20% of the cash cost sharing must be secured from the department or dean before the Provost's Cash Cost Sharing Fund is requested.)

Describe each proposed cash cost sharing expenditure item and list the cost for each:

- Bulleted list of expenditure items with corresponding dollar amounts and a Total line.

Cash cost sharing, as described above, has been budgeted and will be provided to the project if the proposal is funded by the sponsor in the amount requested. If it is funded in a reduced amount, cash cost sharing will be reduced proportionately.

PI/PD Date

Department Chair Date

Dean Date

Office of Sponsored Projects Date

Associate Provost Date