

MEMORANDUM
WEBER STATE UNIVERSITY

FROM: Bruce Bowen
TO: Deans and Department Chairs
DATE: March 30, 2007
RE: Credit by Examination
APPROVED: President's Council, March 7, 2007
IMPLEMENTATION DATE: Beginning of fall semester 2007 (8-27-07)

The *Course Fee Review Committee* recommends the following policy with regards to credit by examination:

All Courses

The fee for credit by examination would be \$25 per credit hour plus a \$10 recording fee for the course being challenged by the examination. If the successful completion of the examination for one course leads to the granting of credit for an additional course or courses, then a \$10 fee would be charged for each additional course for which credit was granted, regardless of the number of credit hours. Thus, the fee for a 1 credit hour course would be \$35, the fee for a two credit hour course would be \$60, and so on. If successful completion of the examination for a 3 credit hour course leads to the transcribing of credits from additional courses, the fee would be \$85 plus \$10 for each additional course transcribed, regardless of the credit hours of the additional course or courses. Fees collected, less the recording fee, would come back to the department giving the examination by credit. Department Chairs will determine the appropriate distribution of fees between the department and the faculty writing and grading the exam(s).

Foreign Language Courses

- 1) Students who take an upper-division foreign language class at WSU with a grade of C or better will be able to have the lower-division language courses (1010, 1020, 2010, 2020) transcribed. The cost is \$10 per class plus \$10 recording fee, for a total of \$50. This will give them 16 hours of credit, including HU 2010 for humanities credit.
- 2) Students who take the language examination at WSU and achieve a passing score will be able to have three lower-division language courses (1010, 1020, 2020) transcribed. The cost is \$25 per credit hour for the first four credits, and then \$10 per course for the remaining two plus a \$10 recording fee, for a total of \$130. Humanities credit cannot be obtained through credit by examination.
- 3) Students who pass a language examination at a school other than WSU and who then wish to receive credit at WSU for that examination will be able to have the lower-division language courses (1010, 1020, 2020) transcribed. The cost is \$30 per course plus a \$10 recording fee, for a total of \$100. Humanities credit cannot be obtained through credit by examination.