

## **STUDENT – Campus Access Summary Current Reports and Output**

### **STUDENT CAMPUS ACCESS FOLDER**

*When you log into Crystal Reports various folders that you have approved for will be displayed. Currently, within the **Student - Campus Access** folder, the following four sub folders appear along with numerous miscellaneous reports:*

- *Class Rolls*
- *Honor*
- *Multicultural Student*
- *Social and Behavioral Science*

*You have the ability to run all of these various reports. As needs are identified, additional reports will be developed.*

*If you need a report created that will provide specific information, please review these reports to see if a small adjustment to an existing report would provide what you need before requesting that a new report be developed. New reports may be requested through the **Administrative Computing Project Tracker** located within the Faculty/Staff portal.*

Following is a brief description of the above referenced miscellaneous reports.

#### **Address Label file – Major**

Parameters: term, major and minor codes

Output: Columnar report that could be merged into mailing labels within a word processing program.

#### **Address Label file – Frosh University Tier**

Parameters: term

Output: Address labels of freshman students on University Tier

#### **Address Label file – FYE Degree Seeking**

Parameters: major code, department code, sorting preference, and term

Output: Columnar report that could be merged into mailing labels within a word processing program.

#### **Address Label file – FYE General Studies**

Parameters: major code, department code, sorting preference, and term

Output: Columnar report that could be merged into mailing labels within a word processing program.

#### **Army Class List with Address and Phone**

Parameters: major code, department code, sorting preference, and term

Output: Columnar report including student address, phone and class (senior, junior, sophomore, freshman) for reporting to the Army

#### **Catalog List with Attributes**

Parameters: term

Output: List of courses by department and their Banner attributes

#### **CE Course Enrollment**

Parameters: college code, department code, contract or budget code, campus code, instructor WCID, instructor last name, instructor first name, term

Output: Enrollment information for courses overseen by Continuing Education. Sorted by course.

## **STUDENT – Campus Access Summary Current Reports and Output**

### **Course Enrollment by Term**

Parameters: department code, college code, instructor WCID, instructor first and last name, and term  
Output: Columnar report including course name, course #, CRN, course title, number enrolled, maximum enrollment, remaining seats, and professors name for the selected course.

### **Course Enrollment by term with time, day, and location**

Parameters: department code, college code, instructor WCID, instructor first and last name, and term  
Output: Columnar report including course name, course #, CRN, course title, time, days taught, location, number enrolled, maximum enrollment, remaining seats, and professors name for the selected course.

### **Ethnic Address Phone**

Parameters: ethnic code, class, term  
Output: Name, ID, major, major description, standing, phone, address.

### **Major-Minor Student List**

Parameters: major code, department code, college code, and term  
Output: Columnar report including Course name, Student WCID, Phone, Department, Student Cumulative Credit hours completed, CGPA, Student's minor (if they have a minor), Gender, Ethnicity, Class, and Tier status for those students who have declared the selected major.

### **Permit Override on Classification**

Parameters: date and term  
Output: Columnar report including WCID, Last name, First name, Course, course number, Date and User. Identifies those students who have received a classification (tier) override on the date selected for the term selected.

### **Prereq Display**

Parameters: course #, subject and term  
Output: Course CRN, professor  
Student WCID, first name, last name, phone, Wildcat mail, admit type  
Term pre-requisite course taken, subject, course#, grade, ACT/SAT and COMPASS scores,

### **Senior Citizens Registered**

Parameters: term  
Output: Columnar report including Student name, W#, DOB, Matriculation term, Student email, Course registrations for students attending courses on the senior citizen discount for the selected semester.

### **Transfer with Weber Equivalent**

Parameters: Student W#  
Output: Columnar report including Transfer institution, Year, Transfer coursework, Letter grade, Course attributes (gen ed, repeat, etc.), Weber equivalent course name, number, and Grade for the selected student.

## **STUDENT – Campus Access Summary Current Reports and Output**

### **Transfer work Transcript**

Parameters: Student W#

Output: Columnar report including Transfer institution, Year, Weber equivalent course name, Letter grade, Course attributes (gen ed, repeat, etc.), number, and Grade for the selected student.

### **Work Transcript**

Parameters: Student W#

Output: Unofficial WSU Transcript.

What follows is a brief description within the folder identified.

### **Class Rolls Folder**

#### **Class Roll Basic**

Parameters: department code, CRN, college code, instructor WCID, instructor last name, instructor first name, term

Output: Student last name, first name WCID, and Wildcat Mail Address..

#### **Class Roll with Address**

Parameters: department code, CRN, college code, instructor WCID, instructor last name, instructor first name, term

Output: Student last name, first name WCID, mailing address, and Wildcat Mail Address..

#### **Class Roll with Waitlisted Students**

Parameters: CRN, Term

Output: Columnar report that provides the order in which students registered for a selected course, the student's name and W#, and the registration code.

### **Honors Folder**

#### **High School Seniors**

Parameters: none

Output: high school seniors without an Honors designation who have a 3.5 or higher GPAS and/or an composite ACT score of 24 or greater.

#### **Honors Contact List**

Parameters: none

Output: student name, WCID, address

#### **Honors Frosh Address Labels**

Parameters: none

Output: Columnar report including student name and address.

#### **Honors Graduation**

Parameters: term

Output: Student name, degree type, honors, and major.

#### **Honors Semester Update**

Parameters: Student W#

Output: student name, address, WCID, program of study, class, level, gender, semester schedule (department, course CRN credits, professor, registration method) level GPA, and total earned credits

## **STUDENT – Campus Access Summary Current Reports and Output**

### **Transfer Students**

Parameters: none

Output: Matriculated transfer students that have no more than 30 total WSU and transfer credits, a minimum 3.4 cumulative GPA, attended college within the last year and do not have an honors designation.

### **Multicultural Folder**

#### **New Ethnic Students Mailing List**

Parameters: term

Output: Name, address, city, state, zip, New students who have been accepted and are planning on attending.

### **Social and Behavioral Science Folder**

#### **Retention Social and Behavioral**

Parameters: term

Output: Subject, course #, CRN, max. enrollment, actual enrollment, number of cancellations or withdrawal.