



APPLICATION FOR CREDIT – EXPERIENTIAL CREDIT

INSTRUCTIONS:

1. Complete this form in conjunction with the department offering credit.
2. Pay a \$10 recording fee at the Cashier's Office.
3. Take form with payment validation stamp to department offering credit.
4. Department submits completed form to the Records Office.
Contact the Records Office with any questions at (801) 626-6757 or records@weber.edu.

STUDENT INFORMATION

Semester/Year: _____

Name: _____ **W#:** _____
last first MI

email: _____ **DOB:** _____

COURSE INFORMATION

<u>SUBJECT</u>	<u>COURSE #</u>	<u>TITLE</u>	<u>CR HR</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Student Signature: _____ **Date:** _____

Dept Chair Signature: _____ **Date:** _____

Payment Validation stamp

Department Stamp

Description: Experiential Credit

Recording Fee Detail Code: M403
Amount: \$10.00

EXPERIENTIAL CREDIT POLICY

Credit for prior experiential learning and industrial or commercial training may be awarded provided that such awarding is carefully monitored and documented.

1. *Departments awarding experiential learning credit must have written criteria which assure its academic equivalence to credit earned by traditional means and should not duplicate credit already present on the student transcript.*
2. *Credit for prior experiential learning may be granted only at the undergraduate level.*
3. *Before credit for prior experiential learning becomes part of the student's permanent record, the student must have completed thirty credit hours with a GPA of 2.25 or better to establish evidence of a satisfactory learning pattern.*
4. *Credit may be granted with the approval of the department chair only upon the recommendation of teaching faculty who are appropriately qualified and who are on a regular appointment with the college on a continuing basis.*
5. *Credit may be granted only for documented learning that ties the prior experience to the theories and data of the relevant academic fields.*
6. *Credit may be granted only for documented learning which falls within the regular curricular offerings of the institution.*
7. *Credit for prior experiential learning may constitute no more than 25% of the credits needed for a degree or certificate.*
8. *No assurances will be made as to the number of credits to be awarded prior to the completion of the institution's review process.*
9. *Credit may be granted only to enrolled students and is to be identified on the student's transcript as credit for prior experiential learning.*