

## **Student Teaching in Elementary Education for MEd Students (EDUC 5840) and Student Teaching in Secondary Education for MEd Students (EDUC 5880)**

(Please see Dr. Fran Butler for guidelines for student teaching in Special Education.)

**Student teaching must be planned and set up in advance.** You cannot student teach until you have the necessary licensure coursework completed. You must student teach in the area in which you are getting a license. If you are secondary, you must student teach in a secondary classroom in the content area for which you are licensing. If you are elementary, you must student teach in an elementary classroom. If you are special education, you need to student teach in a special education classroom.

The following are a few important guidelines:

- **Sign up for student teaching the semester before you plan to do student teaching (during the first two weeks of the semester before student teaching).** The application for student teaching is: <http://www.weber.edu/COE/studentteach.html>
- Verify your background check is still valid. Be sure to wear your WSU ID badge, including the fingerprinting card, every day you are student teaching.
- Prior to student teaching, pass the Praxis II content test for your area. Please bring a copy of your test results to the master's secretary.
- Student teach for 8 weeks (40 days) with an assigned cooperating teacher. If you are currently teaching and licensed in one area, but desire a license in another area, you will need to work with the human resource people in your district to job swap and student teach for 35 days full time or 70 days half time.
- Your university supervisor will visit several times. If you are elementary your supervisor will make a minimum of three visits (two observations and one final assessment). If you are secondary, your university supervisor will make a minimum of five visits (three observations, a midterm, and a final assessment). **During your university supervisory visits, you teach a lesson and provide a printed copy of your lesson plan on each of the visits.**
- If you are **not** provisionally hired and licensing in elementary education, sign up for EDUC 5840 (Student Teaching in Elementary Education, 6 credits) and you will be assigned a cooperating teacher and also a university supervisor. If you are not provisionally hired and licensing in secondary education, sign up for Student Teaching in Secondary Education (EDUC 5880, 6 credits) and be assigned a cooperating teacher and also a university supervisor. You may also be assigned a university supervisor from your content area.
- If you are provisionally hired and licensing in either elementary or secondary education, sign up for EDUC 5860 for either 2 or 4 credits (2 credits if a previous field work experience has been completed in an assigned classroom and 4 credits if this is the first mentoring and supervision experience). In either case (2 or 4 credits) you will receive supervision and mentoring from an assigned university supervisor (and if you are secondary, possibly from a content university supervisor). Make sure you have a written lesson plan completed and ready for the lessons your university supervisor/s observes.

- To review, the following are necessary for setting up student teaching:
  - Complete the on-line application for student teaching; specify that your application is for MEd. Make sure you do this one full academic semester before you plan to student teach; check on the date for that semester that your application must be completed. (Note: before selecting “submit,” download a copy of your application and bring it with you when you have your interview with Ana Eldredge).
  - Make sure you have an up-to-date background check (<http://weber.edu/fingerprinting>)
  - Complete all necessary course requirements.
  - Complete the autobiography and bring a copy with you to the interview with Ana Eldredge.
  - Apply to USOE for a Student Teaching license, and bring two copies of that license with you to the interview with Ana Eldredge.
  - Take the Praxis exam before student teaching. You cannot be recommended for a teaching license until you have *passed* the Praxis. Bring a copy of your Praxis results with you to your interview with Ana Eldredge or a copy of the receipt that you have registered for the test in your area.
  - Dr. Eliason must fill out your verification form stating the above requirements are fulfilled before you can have your student teaching assignment made.
  
- For your student teaching semester:
  - You must attend the opening orientation on the first day of classes. It will likely be in the Wildcat Theater but check and see specifics of time and place prior to the beginning of the semester you are student teaching.
  - You must attend two of the seminars planned for our undergraduate students during the semester you student teach. Again, check for specific days and times of these two seminars. One seminar will be with the Human Resource people from the surrounding districts. A second seminar will give pertinent information on applying for your license.