**Elementary Level 3**

**TWS Expectations and Checklist**

The Teacher Work Sample process is a way to make ***good teaching*** visible. Developing, teaching, and reflecting on teaching units using the TWS process helps you recognize the elements that need to be included in effective instruction.

***Expectations and Checklist***

1. Create and teach a unit using the complete TWS process. The unit should be in one of the Level 3 content areas or you may integrate content.
2. All seven elements of the TWS process should be evident.

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|  | ***Section*** | ***Item*** | ***Completed*** |
| ***Pre-Teaching*** | *Contextual Factors* | * District, school, class, and student information *AND* implications for instruction |  |
| *Objectives/Intended Learning Outcomes* | * List the overall unit objective/s and specific, assessable lesson objectives. |  |
| *Assessment Plan* | * List all of the assessments, both formative and summative, for the unit. * Ensure that the assessments are aligned with the objective/s. * Include all rubrics and assessments. |  |
| *Design for Instruction* | * Complete and thorough lesson plan that could be taught by a substitute. * Ensure that the lesson teaches the objective. * All important lesson plan elements are included. |  |
| ***Teaching*** | *Instructional Decision Making* | * A paragraph for each teaching day as to how the lessons changed to accommodate interruptions, student learning /misunderstandings,and adaptations in the lesson that deviated from the original plan. |  |
| ***Post-Teaching*** | *Analysis of Student Learning* | * Analyze pre- and post-test data for the whole class * Create a graph or chart showing each student (no real names). * Write a summary paragraph describing what you learned from the data and the implications for future instruction. |  |
| *Reflection* | * Reflect on how each lesson and the overall unit went. What went well? What didn’t go well? What did you learn? What will you do differently in the future? |  |

1. Be sure to also include the Lesson Observation form completed by your cooperating teacher.