



WEBER STATE  
UNIVERSITY

## Online Clinical Competency Checklist CLS 1123 Principles of Hematology and Hemostasis

Student: \_\_\_\_\_ Wildcat ID # \_\_\_\_\_

Course Instructor: \_\_\_\_\_

Mentors (list all for this course): \_\_\_\_\_

Facility: \_\_\_\_\_

Expected Achievement	Student Score	Date Complete
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<b>Quality Control</b>			
Compares QC results to control ranges & only accepts those within accepted range	5		
Analyzes discrepancies for results that are not within the control range	5		
Compares duplicate test results to determine precision limits & only accepts those within the limits	5		
Analyzes discrepancies for results that are not within precision limits	5		
<b>Patient Test Results</b>			
Accurately performs routine lab testing i.e. CBC, Hct, manual differential, manual cell counts, body fluid analysis, PT, APTT, FDP, fibrinogen, bleeding times, etc.	4		
Compares patient results to normal or therapeutic ranges as appropriate	5		
Chooses appropriate format for reporting patient results	5		
Recognizes (and correctly reports) critical patient values & delta check discrepancies	5		
Reports patient results accurately and in a timely manner	4		
Correctly enters results in laboratory information system	4		
Correctly verifies all patient and specimen identification data	4		
Correctly identifies acceptable patient specimens, to include: anti-coagulant type and ratio, proper time interval between collection and testing, and specimen character	5		
<b>Instrumentation</b>			
Performs instrument checks and routine maintenance	4		
Performs daily start-up procedures and daily maintenance	4		
Accurately documents any instrumentation errors and corrective actions required	4		
Familiar with the instrumentation principle of current analyzer in use	1		
Knows location of instrument documentation to resolve any discrepancy or concern	4		
<b>Lab Safety</b>			
Strictly adheres to the Universal Precautions policy of the facility	5		
Wears protective gear as outlined by the facility	5		
Knowledgeable of and demonstrates proper disposal technique of biohazard materials	5		
Always washes hands before leaving the laboratory area	5		
Knowledge of safety shower, eyewash station, and all other lab safety equipment	5		
<b>Affective Objectives</b>			
<b>Student demonstrates honesty by:</b>			
Maintaining strict patient confidentiality	5		
Accepting control values only when within acceptable limits	5		
Performing and documenting daily & weekly maintenance procedures, preventative maintenance, temperature checks, etc.	5		
Completing all procedures in adherence to laboratory SOPs, taking no shortcuts or unauthorized modifications of procedure	5		
<b>Personal Interactive Skills</b>			

**Scoring Key**

1 = Discussed	2 = Demonstrated	3 = Practiced	4 = Performed under maximum supervision	5 = performed under minimum supervision	NA = Not applicable
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## Online Clinical Competency Checklist

### CLS 1123 Principles of Hematology and Hemostasis

<b>Student demonstrates proper professional behavior by:</b>			
Working with co-workers in a positive manner, promoting productive workflow.	5		
Refraining from making statements or actions that represent sexual, ethnic, racial, or homophobic harassment.	5		
Willingly and consistently using appropriate personal safety devices when handling caustic, infectious, or hazardous materials.	5		
Completing all required tasks and remaining in the work area when scheduled.	5		
Being punctual whenever scheduled.	5		
Adhering to current dress and appearance in the laboratory setting.	5		
Cleaning the work area when leaving the laboratory, returning supplies to appropriate storage location, & disinfecting all work areas used by the student.	5		
<b>Professional Responsibility</b>			
<b>Student demonstrates appropriate professional affective behavior by:</b>			
Correctly reporting all patient test values, as well as recognizing and correctly reporting all patient critical test values.	5		
Resolving discrepancies in specimen labeling, handling, or collection before reporting patient results.	5		
Based on performance is this the type of person you would consider for potential employment? <span style="float: right;"><input type="checkbox"/> Y    <input type="checkbox"/> N</span>			

<b>Comments:</b>

Please have all mentors sign and date below.

Mentor Signature \_\_\_\_\_ Date \_\_\_\_\_

Mentor Signature \_\_\_\_\_ Date \_\_\_\_\_

Mentor Signature \_\_\_\_\_ Date \_\_\_\_\_

Mentor Signature \_\_\_\_\_ Date \_\_\_\_\_

## LABORATORY CLINICAL EXPERIENCE

At the completion of the CLS 1123 course, the student will have successfully completed the following:

1. The student will correctly perform testing with the analyzers routinely used in the laboratory for hematology and hemostasis. This will include correctly troubleshooting analyzer performance problems, and also evaluating patient test results for critical values, short-sampling errors, and inappropriate specimens. The student will change or replace reagents / disposables as needed by the analyzer(s).
2. The student will correctly perform, or assist in performing Daily and Weekly Preventative Maintenance the hematology/hemostasis equipment routinely used in the laboratory.
3. The student will review the calibration procedures for any hematology/hemostasis analyzers used in the laboratory.
4. The student will perform Daily/Shift QC procedures on the analyzers or test methods used for urinalysis. The student will learn the laboratory's SOP for resolving QC discrepancies, and then correctly apply those procedures, including all required documentation activities.
5. The student will perform, or assist in performing, routine testing (as deemed appropriate for students by the clinical facility) in hematology and hemostasis.
6. The student will correctly report test results (STATS, critical values, etc.) by telephone to a nurse, physician or other appropriate health care professional, according to the SOP used by the laboratory (as deemed appropriate for students by the clinical facility).
7. We realize that students at different facilities might have previous experience with hematology and/or hemostasis. Students that have already been certified by your facility as competent for any of the individual skills listed do not need to repeat the lab assignment for that particular skill.

Students should work together with their respective mentors to complete the listed objectives. Accuracy, precision, timely reporting of test results, and demeanor must comply with the laboratory's acceptable standards. While working in the laboratory, the student must meet laboratory standards for work habit skills in patient confidentiality, communication skills, laboratory safety, universal precautions, waste disposal, and equipment/work area maintenance. It is requested that the student's laboratory competency evaluation be completed by the clinical mentor *in the presence of the student* so as to allow verbal feedback to the student regarding the student's progress and performance.

### **LEVELS OF ACHIEVEMENT**

**LEVEL 1:** Discussed: Process was discussed, principle explained, student acknowledges an understanding of the process or principle.

**LEVEL 2:** Demonstrated: Process has been performed and demonstrated by the practicum instructor. Student has observed demonstration and has been allowed to ask questions as needed. The student acknowledges an understanding of the process or principle by verbally explaining the process or principle back to the practicum instructor.

**LEVEL 3:** Practiced: Student has *practiced* the process under the direction and maximum supervision of the practicum instructor. The student demonstrates knowledge of how to perform the process or task by actual performance under direct, maximum supervision, but without having to demonstrate any particular competency at that task or process.

**LEVEL 4:** Maximum Supervision: The student has performed the process under the direct, maximum supervision of the practicum instructor, and with the level of competency required by the laboratory for that task or process.

**LEVEL 5:** Minimum Supervision: The student can perform the process satisfactorily with only minimum or non-direct supervision by the practicum instructor, and the performance meets the level of competency required by the laboratory for that task or process.

**N/A:** Not Available/Applicable: The nature of the laboratory does not allow the student access to the equipment/test method.

**Please only submit pages 1 – 2 of this form when returning signed competencies.**