

Dear Employer,

With your cooperation, the Clinical Laboratory Sciences Department at Weber State University is providing online educational programs in clinical laboratory sciences. The program is accredited by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) and offers both A.A.S. and B.S. degrees in Clinical Laboratory Sciences while fulfilling the requirements to take the American Society for Clinical Pathology (ASCP) Board of Certification (BOC) exam.

The lecture component of this program is delivered utilizing an online interface. The student may access the coursework twenty-four hours a day, seven days a week during the semester. The course work adheres to the same rigorous standards as our on campus courses. Students typically do best when taking a part time course load. Competencies (laboratory experience) and course work are completed within the semester timeframe.

The laboratory component of the program is fulfilled at the student's work facility or other approved clinical site. For this to take place, the assistance of a mentor or other approved facilitator is required. At the beginning of each course, the student will be given a list of clinical competencies that must be met to successfully complete the course. At the beginning of each semester, the student, mentor, and lab manager should discuss scheduling times for the student to participate in the laboratory routine, based on when they can best fit into the workflow and complete their required tasks. To be able to complete the tasks, the student will need access to laboratory procedure manuals and laboratory instruments at your facility. As part of NAACLS accreditation regulations, the student should not work on their clinical competencies as part of their regular work duties.

We have asked each individual applying to the program to procure a Statement of Support from their employer stating that the employer understands and is supportive of the student's new educational undertaking. Without the support of their employer, a student will not be allowed to enter the program.

We appreciate your desire to work with us in providing your employees educational opportunities in Clinical Laboratory Science. It truly is a win-win situation for all parties involved. The student can further their career, while the laboratory can enjoy the benefits of participating in the training of a home grown laboratory professional. If you have additional questions about the program please contact:

Julie Kakazu  
Online Program Coordinator  
Weber State University  
36905 University Circle  
Ogden, UT 84408-3905  
[juliekakazu@weber.edu](mailto:juliekakazu@weber.edu)  
801-626-6120