

Multimedia Paper Checklist

1. Did I turn in a topical outline?
2. Do I have a title page and is it in APA format?
3. Do I have a running header that begins on the title page?
4. Do I have headings and subheadings and are these organized in APA format?
5. Have I inserted 3 multimedia graphics within the body of the text? (This can be charts or graphics).
6. Are my images labeled with correct APA format?
 - A. Figure 1. Title
Reference
 - B. Refer to figure in text. Figure 1 depicts...
7. Have I used a minimum of 7 references with at least 2 Scientific Journals and no more than 2 internet sites?
8. Have I cited my references within the body of the text in correct APA format (author, year).
9. Do I have a reference page and have I used correct APA format for this page?
10. Have I included all of the necessary content including a strong introduction and conclusion, a history section, scientific method (research), and an ethics section? Have I followed the topical outline corrected by my teacher?
11. Have I had my paper proofread by the writing center for grammar, spelling, and APA format? If using a different source for proofreading, make sure this individual is knowledgeable in APA format.
12. Did I turn in a corrected rough draft with my paper?
13. Am I absolutely thrilled to complete this paper???