WSU Five-Year Program Review

Self-Study

Cover Page

Department/Program:

Semester Submitted:

Self-Study Team Chair:

Self-Study Team Members:

Contact Information:

Phone:

Email:

1. Brief Introductory Statement
2. Mission Statement
3. Curriculum

Curriculum Map

| Core Courses in Department/Program | Department/Program Learning Outcomes | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Learning Outcome 1 | Learning Outcome 2 | Learning Outcome 3 | Learning Outcome 4 | Etc… |  |  |  |
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*Notea*: Define words, letters or symbols used and their interpretation; i.e. 1= introduced, 2 = emphasized, 3 = mastered or I = Introduced, E = Emphasized, U = Utilized, A = Assessed Comprehensively; these are examples, departmental choice of letters/numbers may differ

*Noteb:* Rows and columns may be transposed as required to meet the needs of each individual department

Summary Information (as needed)

1. Student Learning Outcomes and Assessment

Measureable Learning Outcomes

At the end of their study at WSU, students in this program will

1.

2.

3.

4.

5.

Etc…

Summary Information (as needed)

Evidence of Learning: General Education Courses

| Evidence of Learning: General Education Courses | | | | | |
| --- | --- | --- | --- | --- | --- |
| Program Learning Goal  Students will… | Measurable Learning Outcome  Students will… | Method of Measurement  Direct and Indirect Measures\* | Findings Linked to Learning Outcomes | Interpretation of Findings | Action Plan/Use of Results |
| Goal 1: | Learning Outcome 1.A: | Measure 1: (Ex. A set of 10 multiple choice questions from Exam 1) | Measure 1: (Ex. 93% of students scored 80% or better on 10 questions) | Measure 1: (Ex. Students successfully demonstrated interpretation skills) | Measure 1: (Ex. No curricular or pedagogical changes needed at this time) |
| Measure 2: | Measure 2: | Measure 2: | Measure 2: |
| Goal 2: | Learning Outcome 2.A: | Measure 1: (Ex. Results of standardized test) | Measure 1: (Ex. 90% of students scored above national average) | Measure 1: (Ex. Students successfully demonstrated competence; lowest average score was in transfer of knowledge, where only 69% of questions were answered correctly | Measure 1: (Ex. Faculty agree to include review of transfer in all related courses; this outcome will be reassessed during next review |
| Measure 2: | Measure 2: | Measure 2: | Measure 2: |

*Note*: Include General Education Courses table only if applicable. If no general education courses exist for program, remove table.

\*At least one measure per objective must be a direct measure. Indirect measures may be used to supplement evidence provided via the direct measures.

Summary Information (as needed)

Evidence of Learning: Courses within the Major

| Evidence of Learning: Courses within the Major | | | | | |
| --- | --- | --- | --- | --- | --- |
| Program Learning Goal  Students will… | Measurable Learning Outcome  Students will… | Method of Measurement  Direct and Indirect Measures\* | Findings Linked to Learning Outcomes | Interpretation of Findings | Action Plan/Use of Results |
| Goal 1: | Learning Outcome 1.A: | Measure 1: (Ex. A set of 10 multiple choice questions from Exam 1) | Measure 1: (Ex. 93% of students scored 80% or better on 10 questions) | Measure 1: (Ex. Students successfully demonstrated interpretation skills) | Measure 1: (Ex. No curricular or pedagogical changes needed at this time) |
| Measure 2: | Measure 2: | Measure 2: | Measure 2: |
| Goal 2: | Learning Outcome 2.A: | Measure 1: (Ex. Results of standardized test) | Measure 1: (Ex. 90% of students scored above national average) | Measure 1: (Ex. Students successfully demonstrated competence; lowest average score was in transfer of knowledge, where only 69% of questions were answered correctly | Measure 1: (Ex. Faculty agree to include review of transfer in all related courses; this outcome will be reassessed during next review |
| Measure 2: | Measure 2: | Measure 2: | Measure 2: |

\*At least one measure per objective must be a direct measure. Indirect measures may be used to supplement evidence provided via the direct measures.

Summary Information (as needed)

Evidence of Learning: High Impact or Service Learning

| Evidence of Learning: High Impact Service Learning | | | | | |
| --- | --- | --- | --- | --- | --- |
| Program Learning Goal  Students will… | Measurable Learning Outcome  Students will… | Method of Measurement  Direct and Indirect Measures\* | Findings Linked to Learning Outcomes | Interpretation of Findings | Action Plan/Use of Results |
| Goal 1: | Learning Outcome 1.A: | Measure 1: (Ex. A set of 10 multiple choice questions from Exam 1) | Measure 1: (Ex. 93% of students scored 80% or better on 10 questions) | Measure 1: (Ex. Students successfully demonstrated interpretation skills) | Measure 1: (Ex. No curricular or pedagogical changes needed at this time) |
| Measure 2: | Measure 2: | Measure 2: | Measure 2: |
| Goal 2: | Learning Outcome 2.A: | Measure 1: (Ex. Results of standardized test) | Measure 1: (Ex. 90% of students scored above national average) | Measure 1: (Ex. Students successfully demonstrated competence; lowest average score was in transfer of knowledge, where only 69% of questions were answered correctly | Measure 1: (Ex. Faculty agree to include review of transfer in all related courses; this outcome will be reassessed during next review |
| Measure 2: | Measure 2: | Measure 2: | Measure 2: |

\*At least one measure per objective must be a direct measure. Indirect measures may be used to supplement evidence provided via the direct measures.

Summary Information (as needed)

1. Academic Advising

Advising Strategy and Process

Effectiveness of Advising

Past Changes and Future Recommendations

1. Faculty

Faculty Demographic Information

Programmatic/Departmental Teaching Standards

Faculty Qualifications

Evidence of Effective Instruction

1. Regular Faculty
2. Adjunct Faculty

Mentoring Activities

Diversity of Faculty

Ongoing Review and Professional Development

1. Support Staff, Administration, Facilities, Equipment, and Library

Adequacy of Staff

1. Ongoing Staff Development

Adequacy of Administrative Support

Adequacy of Facilities and Equipment

Adequacy of Library Resources

1. Relationships with External Communities

Description of Role in External Communities

Summary of External Advisory Committee Minutes

1. Results of Previous Program Reviews

|  |  |  |
| --- | --- | --- |
| Problem Identified | Action Taken | Progress |
| Issue 1 | Previous 5 Year Program Review: |  |
| Year 1 Action Taken: |  |
| Year 2 Action Taken: |  |
| Year 3 Action Taken: |  |
| Year 4 Action taken: |  |
| Issue 2 | Previous 5 Year Program Review: |  |
| Year 1 Action Taken: |  |
| Year 2 Action Taken: |  |
| Year 3 Action Taken: |  |
| Year 4 Action taken: |  |

Summary Information (as needed)

1. Action Plan for Ongoing Assessment Based on Current Self Study Findings

Action Plan for Evidence of Learning Related Findings

|  |  |
| --- | --- |
| Problem Identified | Action to Be Taken |
| Issue 1 | Current 5 Year Program Review: |
| Year 1 Action to Be Taken: |
| Year 2 Action to Be Taken: |
| Year 3 Action to Be Taken: |
| Year 4 Action to Be Taken: |
| Issue 2 | Current 5 Year Program Review: |
| Year 1 Action to Be Taken: |
| Year 2 Action to Be Taken: |
| Year 3 Action to Be Taken: |
| Year 4 Action to Be Taken: |

Summary Information (as needed)

Action Plan for Staff, Administration, or Budgetary Findings

|  |  |
| --- | --- |
| Problem Identified | Action to Be Taken |
| Issue 1 | Current 5 Year Program Review: |
| Year 1 Action to Be Taken: |
| Year 2 Action to Be Taken: |
| Year 3 Action to Be Taken: |
| Year 4 Action to Be Taken: |
| Issue 2 | Current 5 Year Program Review: |
| Year 1 Action to Be Taken: |
| Year 2 Action to Be Taken: |
| Year 3 Action to Be Taken: |
| Year 4 Action to Be Taken: |

Summary Information (as needed)

1. Summary of Artifact Collection Procedure

|  |  |  |  |
| --- | --- | --- | --- |
| Artifact | Learning Outcome Measured | When/How Collected? | Where Stored? |
| (i.e. Final Project Rubric) |  | (i.e. end of semester) | (i.e. electronic copies) |
| (i.e. Chi Tester Outcome Report) |  | (i.e. 2-3 times per semester) | (i.e. electronic format, chi tester warehouse) |
|  |  |  |  |
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Summary Information (as needed)

APPENDICES

Appendix A: Student and Faculty Statistical Summary

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | 20xx-xx | 20xx-xx | 20xx-xx | 20xx-xx | 20xx-xx |
| Student Credit Hours Total |  |  |  |  |  |
| Student FTE Total |  |  |  |  |  |
| Student Majors |  |  |  |  |  |
| Program Graduates |  |  |  |  |  |
| Student Demographic Profile |  |  |  |  |  |
| Female |  |  |  |  |  |
| Male |  |  |  |  |  |
| Faculty FTE Total |  |  |  |  |  |
| Adjunct FTE |  |  |  |  |  |
| Contract FTE |  |  |  |  |  |
| Student/Faculty Ratio |  |  |  |  |  |

*Note*: Data provided by Institutional Research

Summary Information (as needed)

Appendix B: Contract/Adjunct Faculty Profile

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name | Gender | Ethnicity | Rank | Tenure Status | Highest Degree | Years of Teaching | Areas of Expertise |
|  |  |  |  |  |  |  |  |
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*Note*: Data provided by Institutional Research

Summary Information (as needed)

Appendix C: Staff Profile

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name | Gender | Ethnicity | Job Title | Years of Employment | Areas of Expertise |
|  |  |  |  |  |  |
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*Note*: Data provided by Institutional Research

Summary Information (as needed)

Appendix D: Financial Analysis Summary

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Department | 20xx-xx | 20xx-xx | 20xx-xx | 20xx-xx | 20xx-xx |
| Undergraduate |  |  |  |  |  |
| Instructional Costs |  |  |  |  |  |
| Support Costs |  |  |  |  |  |
| Other Costs |  |  |  |  |  |
| Total Expense |  |  |  |  |  |
| Graduate |  |  |  |  |  |
| Instructional Costs |  |  |  |  |  |
| Support Costs |  |  |  |  |  |
| Other Costs |  |  |  |  |  |
| Total Expense |  |  |  |  |  |

*Note*: Data provided by Provost’s Office

Summary Information (as needed)

Appendix E: External Community Involvement Names and Organizations

|  |  |
| --- | --- |
| Name | Organization |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

Appendix F: External Community Involvement Financial Contributions

|  |  |  |
| --- | --- | --- |
| Organization | Amount | Type |
|  |  | Grant |
|  |  | Contract |
|  |  | Donation |
|  |  |  |