Minutes
Teaching Learning and Assessment Committee Meeting
November 8, 2011

<table>
<thead>
<tr>
<th>Present</th>
<th>Excused</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Dan Bedford</td>
<td>Gail Niklason</td>
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<tr>
<td>Louise Moulding</td>
<td>Colleen Garside</td>
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<td>Jim Turner</td>
<td>Anne Bialowas</td>
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<td>Shelly Belflower</td>
<td>Julie Buck</td>
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<td>Adam Johnston</td>
<td>JaNae Kinikin</td>
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<td>Jack Rasmussen</td>
<td>Rich Fry</td>
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<td>Michele Skopec</td>
<td>Sheila Franklin</td>
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<td>Susan Thornock</td>
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<td>Victoria Green</td>
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<td>Alicia Giralt</td>
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<td>Becky Jo McShane</td>
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<td>Leah Murray</td>
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<td>Geri Conlin</td>
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<td>Ryan Thomas</td>
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I. **Welcome and Introductions**
   Adam Johnston, Chair of TLA committee opened the meeting at 2:32pm by welcoming everyone in attendance. The committee met in room 305 of the Shepherd Union Building.

II. **Approval of the minutes**
   a. Adam asked the committee to review the minutes from the last meeting. With two corrections, the minutes were accepted and approved as written.

III. **Coordinator’s Report**
   a. Recent Events
      i. CIC workshop, Community Based Learning and Tenure on Oct. 5—Adam reported to the committee that there were about 8 attendees
      ii. Faculty Forum, Oct. 12 & 19 (Feedback on format?)—Adam reported roughly twenty on both days. The committee suggested various ideas on formatting the FF, including:
           1. Changing the dates and times so that others can attend and/or having more in a day so that you are likely to attend at least one or two sessions
           2. Have monthly presentations by department or college; sending invites to make it feel like more of an opportunity
           3. Making it less formal, having lectures by various colleges each month in addition to the normal FF style
           4. Including adjuncts in the advertising, targeting them as attendees and presenters
           5. Having a contract in place with RSPG so that grant recipients are automatic presenters at FF
           6. Having Tenure Faculty present maybe helpful to those without tenure
           7. Creating and expectation for FF—the benefits
      iii. Last Lecture, Oct 26—Adam reported that about one hundred people attended the Last Lecture
      iv. Tenure and Promotion workshop, Nov. 7—The Tenure and Promotion workshop was a success, about 25 in attendance.
b. Upcoming & Ongoing
   i. Book Groups—Adam reported that lunches and discussions are going on. Some committee members suggested that the groups should be larger and that guidelines should be emailed.
   ii. Technology Library-The is currently a bulletin advertising the tech. library and faculty are using the equipment
   iii. Discussion and Peer Groups: weber.edu/tlf/plc.html—Adam reported that the groups are finally up and going and they will be advertised after the Hinckley Lecture.
   iv. Syllabus sharing: contributions?—New faculty would like to see what a syllabus looks like. The committee commented that learning outcomes should also be on the syllabus
   v. Lunch discussions: stay tuned--TBA

IV. Planning and Discussion
   a. RS&PG proposals and nominations for Faculty Forum in the future—See comments under Recent Events for FF
   b. Contribution to “Innovative”/“Mobile” technology discussions (discussion based on how to introduce, create and push the boundaries with technology, working with Shelly Belflower and IT)—The committee suggested various faculty to be a part of this group including:
      1. Becky Jo McShane
      2. Dan Bedford
      3. Kristen Hadley
      4. Tim Herzog
      5. Alicia Giralt
      6. Jordan Utley
      7. Sian Griffiths
      8. Valerie Gooder
      9. Tim Speicher
     10. Leah Murray
     11. Eric Swedin
   c. “Engaging learning”. How does this get communicated in tenure and promotion?—Adam informed the committee that he will be meeting with Brenda Kowalewski regarding CIC and Tenure; ongoing discussion about separate teaching, service, and scholarship, that scholarship is disappearing. Adam asked the committee if this should be a campus discussion or just with rank and tenure committee. The committee agreed that the discussion should be at the university level, CIC being high impact learning.
   d. Speaker(s) for Symposium on March 2-3? Adam informed the committee that Henry J. Eyring will be a possible speaker for the Symposium with the Adjunct Retreat and Symposium being blended.

V. Other Business
   No meeting in December
   The meeting adjourned at 3:30 PM