

EXECUTIVE SUMMARY
Health Administrative Services – Masters of Health Administration Program
Self-Study Document, Fall 2012

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The following is a summary of the self-study document, highlighting important points. For complete information, please refer to the full, self-study document itself.

Mission Statement:

The Master of Health Administration (MHA) program at Weber State University selects early- to mid-careerists in healthcare supervisory positions with the expectation that the graduate level education they receive will improve their ability to pursue leadership roles in the healthcare industry. This program strives to instill students with a desire to focus on self-development, critical thinking and life-long learning.

Curriculum:

Leveling Courses:

HIM 3200 Epidemiology and Biostatistics
MBA 6020 Financial and Managerial Accounting
MBS 6040 Managerial Economics

Required Courses:

MHA 6000 Health Systems and the Healthcare Economy
MHA 6100 Leading and Managing People in Health Care
MHA 6200 Health Behavior and Managerial Epidemiology
MHA 6240 Human Resources Management in Healthcare
MHA 6250 Health Care Finance
MHA 6300 Quality Improvement and Risk Management in HSOs
MHA 6320 Health Policy and Economics
MHA 6350 Quantitative Decision Making
MHA 6400 Strategic Health Planning and Marketing
MHA 6440 Health Ethics and Law
MHA 6450 Managing Health Information
MHA 6500 Field Work

Elective courses – 6 credits required

MHA 6140 Long-term Care Administration
MHA 6160 Medical Group Management
MHA 6180 Health Care Entrepreneurship
MHA 6310 Managed Care vs. Managed Health
MHA 6360 Comparative International Health Systems
MHA 6380 Patient Services Staff Management
MHA 6830 Directed Study
MBA 6110 Tools for the Ethical Manager
MBA 6150 Operations/Supply Chain Management
MBA 6170 Corporate Communications
MBA 6540 Negotiations

Student Learning Outcomes and Assessment:

Student Goal: Recruit and enroll qualified students from the Wasatch Front and the Intermountain Region sufficient to support a steady state of enrollments large enough to maintain a self-supported program.

Objectives:

- A. Enroll qualified applicants
- B. Maintain acceptable student academic performance

Curriculum Goal 1: The Program will incorporate competency development into the program curricula and assess student achievement of competencies at orientation, intra-program, graduation, and post-graduation.

Objectives:

- A. The program will administer a competency self-assessment at orientation, mid-program, at graduation, and post-graduation.
- B. Students engage in an integrative field experience that demonstrates application of theory to real-world experience.

Curriculum Goal 2: The program will maintain currency of course content and update as needed.

Objectives:

- A. The program will review course syllabi periodically to ensure currency of content and consistency with competency development and assessment.
- B. The faculty in consultation with the advisory board will review the curriculum to determine what if any modifications, additions, or deletions should be made to courses offered in the program.

Alumni Goal: Alumni(ae) are competent and progressing in career advancement.

Objectives:

- A. The program will track and monitor career progression of alumni.
- B. Alumni will participate in program decision making and development.

Faculty Goal 1: A faculty sufficiently prepared to meet the needs of MHA students, demands of health management practice, and CAHME criteria.

Objectives:

- A. Faculty who can, as demonstrated by professional training and/or academic and experiential background, deliver a rigorous and relevant course of study covering all curriculum areas.

Faculty Goal 2: Full-time program faculty will be tenured or hold tenure track appointments and demonstrate satisfactory progress towards granting of tenure.

Objectives:

- A. Documentation of tenured status or progress towards earning tenure.

Faculty Goal 3: Faculty will provide effective teaching in the classroom and online environments.

Objectives:

- A. Regularly evaluate teaching effectiveness

Service Goal: Faculty will engage in service activities at the local and national level

Objectives:

- A. Participate in professional associations, scholarly associations, community organizations and government agencies.
- B. Participate in university and college committees and service activities

Academic Advising:

Currently, the advantage of having an enrollment director within the program is that students are provided with personalized one on one counseling and advisement from the time of application through graduation. The enrollment director meets with students on a regular basis to discuss their class registration and progress through the program. The enrollment director provides advisement to all students entering the program. An individual meeting is scheduled with each student when they are notified of their acceptance to the program. During this meeting students are oriented to the program, advised on the courses they should enroll in and a plan is laid out for the courses they will need to complete the entire program. Then a follow up meeting is scheduled during the first academic year to discuss progress towards program completion and determine what courses they should enroll in for the following academic year. In the last semester prior to graduation the student meets with the Enrollment Director to confirm that all requirements for graduation have been met.

Faculty:

The MHA program has 2 full time faculty and 1 fulltime professional staff position. Three other department faculty and one college faculty member teach a class or two in the program. The program uses 6 individuals in an adjunct faculty capacity to meet the needs of the program. In the 2013-2014 the program anticipates that one additional faculty line will be added to the HAS department faculty.

Program Support:

The HAS Department has one administrative specialist assigned to support the department chair and the faculty. The administrative specialist divides her services between the MHA program and the undergraduate programs in the department. The MHA budget includes additional funds to cover duties and responsibilities added when the MHA program was initiated. The office specialist was originally a .50 FTE position identified as a secretary. The position was converted to an office specialist position and increased to a .83 FTE. During the self-study year the position was again increased to 100% FTE. The increase in salary was supported by MHA. The enrollment director is assigned to cover the administrative activities associated with recruitment, selection, enrollment, advisement, and alumni relations for the MHA program. Starting in the Fall semester 2012 the program will have a graduate assistant working 20 hours a week. All three positions are funded through a combination of MHA program and departmental budgets.

Relations with External Community:

The MHA Advisory Committee meets at least annually to discuss the outcomes of the programs, curriculum issues and future planning for the programs. The Advisory Committee includes health management leaders from healthcare organizations throughout the Wasatch Front and alumni who also occupy health management positions in the external community.

Student, Faculty, Contract/Adjunct Faculty and Staff Statistics:

Department of Masters in Health Administration

Student and Faculty Statistical Summary

(data provided by Institutional Research)

	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12
Student Credit Hours Total	579	765	753	1,098	1,257	1,062
Student FTE Total	28.95	38.25	37.65	54.90	62.85	53.10
Student Majors						
Masters of Health Administration	30	42	39	59	56	53
Program Graduates						
Masters	0	19	8	20	24	29
Student Demographic Profile	30	42	39	59	56	53
Female	10	17	16	15	16	15
Male	20	25	23	44	40	38
Faculty FTE Total	NA	NA	2.46	3.32	3.86	NA
Adjunct FTE	NA	NA	1.97	2.21	2.75	NA
Contract FTE	NA	NA	0.49	1.11	1.11	NA
Student/Faculty Ratio	NA	NA	15.30	16.54	16.28238	NA

Results of Previous Program Reviews:

This is the initial program review for the MHA program.

Information Regarding Current Review Team Members:

Four representatives from CAHME will be on site to review the MHA program October 3-5, 2012. These individuals are:

Dr. Claudia Campbell (Chair)
Professor and Director, ScD Program
Global Health Systems and Development
School of Public Health and Tropical Medicine
Tulane University

Dr. Glenn A. Yap (Team Member)
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Dr. Christopher Johnson (Fellow)
Associate Professor of Health Services
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