EMPLOYEE ARREST PROCEDURE

**Purpose:** The purpose of this policy is to comply with the requirements of Utah Administrative Code R277-516-3(D).

**Procedure:** Weber State University Charter Academy will use Weber State University PPM 3-5a Employment of Persons with Criminal Records. ([http://www.weber.edu/ppm/Policies/3-5a_EmploymentCriminalRec.html](http://www.weber.edu/ppm/Policies/3-5a_EmploymentCriminalRec.html))

3.5 **Felony** - A serious crime punishable by imprisonment in excess of one year. A crime which was charged as a felony at the time of conviction, but which has been reduced to a misdemeanor, or expunged, by a court of competent jurisdiction at the time of application for employment, shall not be considered a felony.